

DUBLIN BUDGET COMMITTEE
Meeting Minutes
February 20, 2024

Present: Nancy Campbell, Bill Gurney (Chairman), Judy Knapp, Carole Monroe (Selectboard Representative) Via Zoom, K Vanderbilt, Sturdy Thomas and Susie Vogel

Meeting was called to order at 7:06 p.m. by Chairman Gurney.

Minutes from the February 14, 2024 meeting were moved by Judy and seconded by Nancy. Approved as written. Motion passed 7-0 by roll call.

Budget hearing minutes from February 14, 2024 were moved by Sturdy and seconded by Nancy. Carole questioned the total budget number of \$3,497,426. There was a discussion regarding if that number contains all warrant articles, or just the ones that come from taxation. No corrections. Approved as written. Motion 7-0 by roll call.

Carole said there were no changes to the budget proposals for 2024, revenue projections for 2024, nor Warrant Articles.

Nancy said we need to sign the MS-737. Bill said Kate will send us an email when it is ready.

Review of 4th quarter expenses and revenue:

EXPENSES:

Carole said there was one extra pay period in 2023 so all salaries, social security and Medicare lines will be slightly over.

Judy commented that we should be aware that Planning and Zoning are separate on the 5 year projection spreadsheet kept by the budget committee.

GENERAL GOVERNMENT BUILDINGS

01-4194.1-430: GGB Town Hall Maintenance – What costs contributed to the overbudget number of \$13,215 (budgeted number \$6589)? Trees removal, rekeying all the locks, plumbing, L and G Propane ***Bill will ask Kate what the L and G propane invoices were for as well as clarify the “bay” repairs?*** This number seems to be a tough one to budget. The five-year average is \$13,506, with high years and low years.

POLICE

01-4210.9-760 PD Cruiser Repair - \$1952 (budgeted \$2100)

01-4210.9-761 PD Cruiser Maintenance –\$4931 (budgeted \$2400). It appears that some charges in Maintenance were for repairs and not normal maintenance. It was suggested that Tim be sure to classify the invoices correctly.

FIRE

01-4220.9-812 FD Fire Mutual Aid - \$150 for 2023 dues is missing in the expense line. It was confirmed they were paid.

It was noted that the total expenses (\$2,496,477) were over the budgeted amount (\$2,469,696) by \$26,781.

REVENUE

01-3185.1-101 Yield Tax – there was a discrepancy in our two reports. The report made for the budget hearing reflects \$4807, but the last report from the town software reports \$7877. ***Bill will check with Kate regarding this discrepancy.***

01-3220.1-101 Motor Vehicle Permits - The tax collector's report for the town report reflects a different number (\$401,876) than the town software report (\$398,754). ***Bill will ask Kate about this.***

01-3401.1-102 Summer Playground -Carole was asked if the selectman will try to receive the grant in 2024 for summer playground that has come in past years.

01.3509.1-100 Misc. Revenue – there was a discrepancy in our two reports. The report for the budgeting hearing reflects \$53,514, while the town software report shows \$50,444. ***Bill will ask Kate for clarification.***

01-3915.1-101 Transfers from Capital Reserve – The budgeted amount was \$120,000, actual was \$122,905. ***Bill will get clarification from Kate.***

Bill moved, Susie seconded a motion to adjourn.

Meeting was adjourned at 8:12 p.m.

Susie Vogel