

DUBLIN PUBLIC LIBRARY TRUSTEES
Minutes (DRAFT)
Trustees Special Meeting (PUBLIC)
December 27, 2023 12:05 pm

Attending: C. Sprague (Chair), J. Rizzo, K. Nichols, L. Graves, Karen Madigan (Director) in person; and L. Abram, P. Bator, B. Haire, D. Garner, on Zoom

Absent: M. Hulslander, S. Luxmoore (alternate)

C. Sprague acknowledged that this meeting was not announced publicly ahead of time, in error, due to holidays.

Moved/seconded by L. Graves/K. Nichols to accept the winter open hours proposed by Director:

Mondays and Wednesdays 10-6

Tuesdays and Thursdays 2-7

Saturdays 9-1, for total of 30 open hours per week.

Director is budgeted for 30 hours per week, staff is budgeted for 50 hours per weeks, and all understand that no one can go over their hours. K. Nichols asked if patrons' usage at all these hours will be tracked. Director noted that we won't know about Dublin School usage of evening hours until end of February after students return from break. Friday night teen gatherings can potentially be added later. Community meetings held outside of open hours do not require a staff member present – they can use the lock box to get in.

B. Haire requested a schedule of who is working when, and Director agreed to provide this.

Motion passed.

L. Graves and Sterling Abrams inspected overhead antique lights in new part of the building. Discovered they had been retrofitted with LED lighting that didn't work effectively or reliably. L. Graves has consulted with electrician about cost of fixing v. replacing this units. Has found some similar replacements that are on sale between now and the end of the year. Seven fixtures are needed at \$150 each = \$1050. B. Haire noted that Board budgeted about \$7000 for Buildings & Grounds two years ago to update the building fixtures. These funds were split into two parts to address the old part of the building first, and the new part of the building needs to be addressed now.

K. Nichols/P. Bator made motion to authorize L. Graves to develop a lighting plan for the newer part of the building. **Motion passed.**

Motion amended by K. Nichols/P. Bator to authorize L. Graves to move ahead to purchase 7 new units at \$150 apiece, to be installed by a licensed electrician for the newer part of the building. **Motion passed.**

L. Graves/K. Nichols moved/seconded to adjourn at 12:50 pm.

Submitted by Julie Rizzo, Secretary