

**These are draft minutes and are not considered final until reviewed by the ZBA and accepted as an accurate record at a future ZBA meeting.**

**Dublin Board of Adjustment**

**March 28, 2024, 7 PM**

**Town Hall**

The Dublin Zoning Board of Adjustment met in person for a regular meeting on March 28, 2024, at 7:00 PM. Chair John Morris convened the meeting. Present were Jacek Wrobel and Jay Schechter, and alternate Dan French. Also present were Matthew Saveliev and Margot Sprague.

John opened the meeting at 7:00 PM and appointed Dan French as a full member for this meeting.

John made a motion "To appoint Matthew Saveliev as Secretary to the Zoning Board of Adjustment." Jay seconded. The vote was unanimous in favor.

**Minutes of the March 28, 2024 Meeting**

John moved to accept the minutes as written and seconded by Jay Schechter. The motion was unanimous in favor.

**Meeting Time**

John proposed moving the time of the ZBA meetings to earlier in the evening, which the board will discuss at the next meeting and finally vote on in the meeting after that.

**Board of Adjustment Rules of Procedure**

The board then discussed the general rules for Dublin's ZBA, per its own handbook as well as the rules recommended by the state for New Hampshire officials: policies for recusal due to conflicts of interest, rotating appointments for alternates, what to do in case of the chair or vice chair of the board missing the meeting, and the board policy for Zoom usage.

The board discussed the ZBA's policy that proposed rule changes must be voted on in a separate meeting at least two months after the proposal. John expressed concern that this policy is incongruent with the nature of the board, which meets irregularly and often infrequently. John proposed changing this policy to the state recommendation, that rule changes can be voted on in the same meeting they are proposed in. John made a motion "To waive the reading of the proposed amended rules." The motion was seconded by Dan and passed unanimously in favor.

**Other Business**

The board discussed its responsibilities and cases it meets for, as well as making Margot a full member and Matthew an alternate.

At 7:40 John moved to adjourn. The motion passed.

Respectfully submitted,

Matthew Saveliev,  
Secretary

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