

**Dublin Budget Committee  
Meeting Minutes  
December 1, 2020**

**Present:** Steve Baldwin, Nancy Campbell, Bill Gurney (Chairman), Judy Knapp, Walter Snitko (Selectmen's Representative) and K Vanderbilt.

**Absent:** Susie Vogel

**Also Present:** Kate Fuller-Town Administrator, Allen Hearn -member of Capital Improvements Committee.

Meeting, via Zoom, was called to order at 7:00 p.m. by Chairman Gurney. Minutes from the November 17, 2020 were moved, seconded and approved as written.

Allen said the CIP (Capital Improvement Plan) was a list of recommendations. The BudCom had received the detailed listing and the minutes from the CIP's last meeting. Bill asked if there were any questions.

**Fire-**Judy asked about the 12-lead EKG machine as she had been under the impression that the Town would have to do a warrant article in 2021 to replace the machine. K reported that Phillips will continue to provide service for the 12-lead until 2022, so the warrant article can wait until next year. There needs to be an annual contribution to the Capital Reserve Fund of **\$30,000** to cover future purchases and keep the 12-lead certified. There needs to be a warrant article in 2021 to replace the 7 AED's in the police cruisers and fire trucks. The AED at the General Store is privately owned and serviced by the owners. There is no longer one at Carr's Store and the one at the Town Hall is out of service- it is not known if a replacement battery can be secured.

Nancy asked why the exhaust system at the fire house was not included in the CIP-the system is totally different from the one at the Highway barn. Tom Vanderbilt (via K) reported that the fire house system is a set of filters that get replaced regularly. Allen will bring this concern back to the CIP Committee.

**Roads-** Steve was concerned that the annual contribution to this reserve fund would be **\$90,000**. He believes, that since there is already \$205,000 in the Road Capital Reserve Fund and since the Town spent \$400,000 recently, that the annual contribution should be \$0. Walter explained that the \$400,000 was to re-pave several roads at the same time since it was more cost effective to have the paving contractor and the material come only once rather than several times. We were able to do this since the low interest rates allowed us to borrow the necessary funding at minimal cost. Current practice is to maintain the roads, so we aren't playing catch up. Kate asked that since there is \$205,000 in the Capital Reserve fund, do we still put \$90,000 in the budget for chip sealing? It was pointed out that there needed to be money in the budget to chip seal the road that Roger is planning to do in 2021.

**Bridges-Old Troy Road** near Eaton property-will apply for State funds to do this project, but no funds will be available until 2028. Yearly contribution to this reserve fund would be **\$15,000**, although that amount is not adequate to cover the anticipated cost of the repairs/replacements. The fund will be in the red by 2023.

**Town Buildings- Post Office building**-Judy asked if the Town should budget for making regular repairs to the stairs, sidewalk and ramp since it seems like we are constantly fixing these items.

**Highway garage break room addition 2022.** Judy asked about plans for a breakroom for the employees-should something be done before 2022 since Sterling first brought this to the BudCom 3 years ago? This is still in the plan for 2022 although the estimate for any improvements is probably too low.

Steve suggested that there could be a remote site since other towns do this. He also suggested that a fifth wheel travel trailer or something similar might be an alternative to a building addition or renovation since it would cost less.

**Town Generators**-Nancy asked about the cost disparity between the fire house generator replacement at \$50,000 vs \$10,000 for the one behind the archive building that services 4 town buildings. Tom Vanderbilt (via K) said neither estimate was realistic-fire house probably too high and archive way too low. This needs to be further evaluated.

Next meeting scheduled for Tuesday, December 9<sup>th</sup> via ZOOM. The agenda will include warrant articles and budgets.

Due to technical issues the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Nancy E. Campbell, Co-Secretary