

DUBLIN BUDGET COMMITTEE
Meeting minutes
May 5, 2020

Present: Steve Baldwin, Nancy Campbell, William Gurney, Judy Knapp, Walter Snitko
(Selectmen's Representative) and K Vanderbilt

Absent: Susie Vogel

Also Present: Kate Fuller –Town Administrator

Meeting was called to order at 7:00 PM by William Gurney.

Steve moved, and Nancy seconded, that the minutes from the April 25, 2020 meeting be approved as written. Passed 6-0

Bill asked for nominations for secretary. Steve nominated Nancy, seconded by Judy. Steve nominated Judy, seconded by Nancy. Passed 6-0 for Nancy and Judy as co-secretary's

Bill asked for nominations for chair. Nancy nominated Bill, seconded by Steve. Passed 5-0-1 Bill abstained.

Review of 1st Quarter Expenses:

Bill reviewed the expenses for the first quarter.

Executive:

Town Administrator- How much vacation time was paid out to the former town administrator. Walter said he wasn't sure but that she could have accrued up to 300 hours

Personnel Administration:

Workmen's Comp: It was paid in one installment.

General Government Building:

Custodian: The charging to a wrong account still has to be corrected

Other General Government:

Misc: Charge for the Broadband Bond insert that went into the *Advocate*

Computer: Twin Bridge contract. Currently reviewing the entire computer situation: websites, email and technical support.

Police:

There have been no bids on the old cruiser that met the minimum. Had one that did not meet the minimum.

In addition to the Chief, the department is still operating with one full-time and one part-time officer (in lieu of a second full-time officer), in addition to the other part-time officers.

Fire:

Consumables: Got an EMA in the warm zone grant for \$6,000. Will have to have a hearing to accept the funds. The money was spent the money and will then be reimbursed.

Highway:

Propane: Contract will come up in June. The highway tank is full and they will be able to run on the waste oil furnace

Street Lighting: Will the streetlights on 101 be repaired? We have received the funding and they should be repaired soon.

Solid Waste:

Misc: should the repair of the forklift be under **Equipment Maintenance** instead of Misc.

Welfare Administration:

Do we know how we have to apply for state reimbursement funds under the CARE. We have not gotten any guidance yet.

Parks & Recreation:

Field Maintenance: not sure how much will be done since the field will probably not been used this year.

Summer Playground:

Not sure what will be happening this year.

Library:

Emergency Management will not be providing PPE when the library reopens.

Revenues:

PILOT:

This is Phoenix House's payment from last year.

Other Business:

Walter informed us that the Highway Department grader is having issues. It had been repaired but the transmission is now giving them problems. It does not appear to be mechanical but rather is probably electronic issues. Another town has had a similar issue and it was a relief valve. So far it as cost \$6,000 in repairs. Because of reciprocal agreements with other towns, we were able to grade some dirt roads, e.g., MacVeagh Road. We are checking to see if we can rent a grader under the \$15,000 block grant from the state. The grader is a 2007 that we bought used in 2016.

To date they have not heard anything about the state not honoring their obligations.

Other Business:

How is the library roof going to be funded? Walter said that it would come out of the Emergency Fund but they were still waiting for bids. The new bids are due in 3 weeks. Bids were also requested for the roof of the town hall.

Bill asked if there were any questions with the proposed meeting scheduled. Judy mentioned that two meetings that would usually be held on Tuesday (September 8 and November 3) would be held on Wednesday. The changes are due to the State Primary election in September and the General and Presidential Election in November. She will distribute the corrected schedule.

The next meeting of the Budget Committee is scheduled for Tuesday, July 14, 2020 to review the 2nd quarter expenses and revenues.

There being no further business, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Judith A. Knapp, Co-Secretary