

DUBLIN BUDGET COMMITTEE
Meeting minutes
October 13, 2020

Present: Steve Baldwin, Nancy Campbell, William Gurney (Chair), Judy Knapp, Walter Snitko (Selectmen's Representative), K Vanderbilt and Susie Vogel (via phone)

Also Present: Kate Fuller –Town Administrator, Tom Vanderbilt – Emergency Management and Fire, Susan Stover, Jim Guy – Dublin Community Center, Caleb Niemela - Recreation

Meeting was called to order at 7:00 PM by William Gurney.

Judy moved, and Steve seconded, that the minutes from the October 6, 2020 meeting be approved presented. Motion passed.

K and Tom Vanderbilt presented the **Emergency Management** and **Fire** budgets:

Fire:

Unless otherwise noted, lines remain the same as in the 2020 budget.

Fire Training Payroll: decrease by \$373 to \$10,000

Fire Training: reduced to \$3,500 from \$4,500. Due to fewer classes and people moving out of town

Telephone: increase to \$2,580 from \$1,893- should see some reduction due to broadband, internet service will be free

Medical and Physical Exams: increased by \$1,500 to \$6,000. Since we missed everyone this year, we will have to do everyone next year. We were charged the old rates last year not sure what it will cost this year.

Gear: Increase by \$1,500 to \$4,500. On a ten-year cycle; 2 sets per year.

Consumables: has not been overspent. At the start of the year, EMS Warm Zone grant purchases and COVID purchases were not separated out this has been corrected.

Ambulance: do not have any idea of cost yet

Unanticipated Repairs: This is a new line to help us keep track of possible problems with vehicles which might result in replacing a vehicle earlier.

Phoenix House: Tom and Tim have met with them and they are not calling as much as they used to but their calls are reflective of their clients. They now have a full-time RN on-site.

Emergency Management:

Supplies: Reduced by \$250 to \$100

Expenses: Increased by \$250 to \$770. Only expenses were for printing of the COVID information mailer.

Grants: What is the \$6,062.84 under **Grants**. This is for the Warm Zone grant equipment for protective equipment when entering a dangerous situation.

Supplies: \$1,691.50. Mailer and setting up the EM web site for COVID and other COVID supplies. We will be reimbursed for both the \$6,062.84 and \$1,691.50. Historically, neither Fire nor Emergency Management had a postage line. The postage cost was \$111

Updating the **Local Emergency Operations Plan**. Got a grant for \$4,000 with a match from the town with the in-kind contribution. Match is the time spent in meetings, etc.

Hazard Mitigation Grant will be due soon.

Since neither grant was in the budget, Tom will check to see if we need a hearing to accept the funds

Caleb Niemela presented the **Recreation** budget:

Halloween Party: \$185. There will not be a party this year. Still plan on having Dublin School host the Halloween party as in the past but if Dublin School still doesn't want the outside kids on campus, the committee will make other arrangements. They do not have anything to do with the Trick and Treat hours posted in the Advocate. It is believed that the Police Department posted those times

Field Maintenance: \$1,600 for clay for the field; \$500 for line marking tool - the current one is broken. \$1,760 mowing charge this year. If the town could supply a mower someone from the committee would mow. The mowing charge is for 3 months. BOS will check if they is a legal liability for committee to mow. The mowing contact will be bid this year. Recreation will be part of the bid even if they don't use it. The plan is for the committee and local contractors to fix up the field with donated equipment. Only cost might be for paint for the dugouts.

Special Events: \$700. Plan to have a Touch-a-Truck event at Cricket Field (\$500 rental for Field and \$200 for insurance and \$200 for Tree Lighting. Touch-a-Truck would have excavators, sky-tracks, graders, and possibly fire equipment or other town equipment, e.g. fire vehicles. They might do a trash pick-up day with a poster contest, hot dogs and drinks. Current members of the committee are Derek Stevens, Megan Suokko, Caleb and Karen Niemela.

Walter updated us on the police hiring. A third officer was hired. He lives in Keene and will move when he can find a closer location. He had been working for Marlborough.

Walter said that in 2021, a piece of medical equipment will need to be replaced at an estimated \$45,000. K explained that it is a 12 lead EKG machine. Six automatic defibrillators that are in the trucks and in the police cars will also need to be replaced at approx. \$2,000 per unit.

Susan Stover and Jim Guy presented for the **Dublin Community Center**:

They presented the budgets that were revised in response to questions from our last meeting with them. Corrected the apartment rent and added expenses to the Utilities line for the new building. There is a 25% increase in 1st floor space rental income. Income for 2019 exceeded the board's expectations. The income as of 3rd quarter is below expectations, but the individual giving has done well. The Challenge match is going well toward the \$10,000. They will try to do the Small Treasures Art Show online even though they don't anticipate making as much money. This is a major fund raiser. The construction on the addition is going well and it is closed in for the winter.

The next meeting of the Budget Committee is scheduled for Tuesday, October 27, 2020 to review the 3rd Quarter Report, Library and Conservation Commission.

There being no further business, the meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Judith A. Knapp, Co-Secretary