



**Town of Dublin
Budget Committee Meeting Minutes
Tuesday, January 29, 2019**

Present: Steve Baldwin, Nancy Campbell, Charlie Champagne (Chairman), Bill Gurney, Judy Knapp and Sturdy Thomas (Selectmen's Representative), Susie Vogel

Also Present: Sherry Miller – Town Administrator, Allan Pinney, Beth Pinney

Meeting was called to order at 7:00 p.m. by Chairman Champagne.

Minutes from the January 22, 2019 meeting were moved by Bill, seconded by Sturdy and approved as amended. 1 abstain

Review of Revenue Budget:

Revenue Budget does not show funds coming out of **Transfers from Capital Reserve** and **Special Revenue** for the loader since the Budget Committee did not recommend it.

Misc. Revenue: \$50,000 from Primex for storm damage

Transfers from Trust and Agency: Actual 2018 – \$23,187.56 represents 2 years of Cemetery, Welfare (\$5,600), Remediation and Master Plan. This year it will be Revaluation and Cemetery

Revenue Budget: Motion to approve the Revenue Budget at \$866,542 was made by Bill and seconded by Nancy: Approved 6 -1 (Sturdy)

Warrant Articles:

Article 20: New article to Discontinue Capital Reserve and/or Expendable Trust Funds (Sand & Salt Shed, Milfoil Clean-Up and Remediation). Nancy will check and make sure that the Salt & Sand shed fund hadn't already been discontinued. Nancy questioned eliminating Milfoil Clean-Up Fund. Susie asked how much is in the milfoil fund (\$4,247). Total to be transferred from all of the funds would be approximately \$6,000.

This is recommended by the BOS. Bill moved to recommend and Charlie seconded. Moved to recommend Article 20. Passed. 6-1 (Nancy)

Susie asked for an explanation of impact of revaluation funds (\$39,000) on the operating budget. Since these funds will be transferred from the Revaluation Expendable Trust Fund it will increase the operating budget but will not impact the tax rate.

The operating budget, without offsetting revenue is up approximately 5.65% over 2018 after the revaluation.

Review of Final Year End Expenditures:

Executive: Nancy questioned the life insurance costs. Rate fluctuates by age, occupation, etc. of the employee.

Personal Administration: Health Insurance: Actual was higher than budget since one employee had been left out of the calculation and another employee upgraded their insurance.

Town Office: Misc: Salary and Job Classification Study. The study will be available to the public soon.

Police Dept: Retirement. Nancy asked why the line went over the budgeted amount. Sherry will check.

Misc: Plumbing repair of pipes. This is not finished. It will be completed in the Spring.

Highway: Salt was purchased at the beginning of 2019. Overages are due to the storm.

Nancy questioned why the road construction capital reserve had \$59,000 being taken out and then put back in. Sherry explained that the Town was originally supposed to make the first loan payment in 2018, but the loan had to be re-negotiated. The payment will be in July.

Budget Public Hearing will be on Tuesday, February 12th (snow date, February 13th) at 7:30 p.m.. A notice for the hearing appeared in the January 29 *Monadnock Ledger Transcript*.

Dublin Women's Club sponsored **Pre-Town Meeting** will be Tuesday, March 5th at 7:30 p.m. Refreshments will be served at 7 p.m.

Conval Deliberative Session: Wednesday, February 6th at 7:30 p.m. at Conval

School Information Forum at the Dublin Community Center: Wednesday, February 13th

Broadband Committee: Informational hearing, Saturday, March 2nd at 9:00 a.m. at the Library

Next meeting will be held on Tuesday, February 5, 2019 to vote on petition warrant articles and how the budget will be presented at the Budget Hearing and Town Meeting. Charlie also mentioned that any departmental budget could be re-voted.

Meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Judith A. Knapp, Co- Secretary