



**Town of Dublin  
Budget Committee Meeting Minutes  
July 16, 2019**

Present: Steve Baldwin, Nancy Campbell, Charlie Champagne (Chairman), Bill Gurney, Dale Gabel (Selectman's Representative) Absent: Judy Knapp and Susie Vogel

Also present: Allan Pinney

Meeting called to order at 7:00 p.m. by Chairman Champagne.

Minutes from the April 16, 2019 meeting were moved, seconded and approved as amended.

The Committee reviewed 2nd quarter Expenses and Revenues.

**Expenses:**

**Financial:**

**TC/TC Office/Computer Supplies:**

This is overspent because of buying 2 chairs. Concern expressed about supplies for second half of the year. Dale will check.

**Re-Val:**

Money will be transferred out of the trust fund.

**Legal:**

This line reflects proceeds from the sale of a town property. The judge determined that \$14,586.73 had to go to TD Bank to pay liens on the property. There was concern about how line being overspent. According to Dale, both the Department of Revenue and the auditor are aware of this and necessary adjustments and entries will be made to result in a net impact of zero on the legal line. Since questions remain, Dale will ask Sherry to provide a better explanation.

**General Government Buildings:**

Town clock is fixed.

**Other General Government:**

Advertising: Overspent due to RFP's and RFI's, notice for barn easement hearing and road closed ads. There will be additional money spent for another RFP for Broadband.

**Police Department:**

No new hire yet to replace the 3rd officer. The Chief did a pay study based on the NH Fish and Game department. The BOS need to determine how this fits with the pay study the Town just completed. Dale had met with Charlie about the Town's study. Steve suggested a signing bonus.

**Highway and Streets:** Dale was not sure if Jesse had gotten his CDL license. Dale reported that gravel repairs were complete. There were no concerns with the rainstorms that we have had so far. The Board and Roger are looking at highway garage options.

**Solid Waste:**

Swap Shop: Closed because of no electricity. The BOS is looking into options such as battery or solar fans.

**Welfare Administration:** Only 35% left in General Assistance; more applicants for assistance.

**Parks & Recreation:** BOS appointed a new committee; the committee knows there are no funds to do anything in 2019.

**Library:**

Telephone: 20% left. This is being looked into. The mold problem will be remediated. The problem may have occurred because the walls weren't properly insulated. The Library is looking into a de-humidifier. Dale said Library Trust Funds couldn't be used because this was not a maintenance item.

**Conservation Commission:**

Training: The Commission has a new member that is attending various training sessions.

**Warrant articles:**

Highway Truck: The Town bought a truck \$9,500.

SCBA's for Fire Department: Nothing on the grant that had been applied for. The grant is still being pursued.

**Revenues:**

**Highway Block Grant:** To date virtually nothing has been received. Dale to check.

**Other State Grants and Reimbursements:**

Traffic Calming: Done-the Town has been reimbursed for everything.

SRTS: Done-the Town has been reimbursed for everything.

**Publications:** Town History: Something is incorrect with this figure. Dale to check.

**Other Business:** Charlie asked if there was a follow-up report on the health insurance. Dale reported that the BOS are reviewing the health insurance. Charlie also asked about a maintenance schedule for highway equipment. Dale had not asked Roger about this yet.

**New Business:** The Budget Committee received the latest Capital Improvements Plan. There was some discussion on the timing of projects.

Dale reported that the BOS will have a budget summit on August 12 at 9 am. Budgets and warrant articles will be due September 12. This year there will be a form for warrant articles which will include reasons for the article and what would happen if the project or equipment didn't get done that year. The form will be explained at the budget summit. Sherry will forward the schedule for the BOS departmental budget reviews to Charlie so Budget Committee members can attend these meetings if they want to.

Next meeting will be September 24, 2019. There being no further business, the meeting adjourned at 7:56 p.m.

Respectfully submitted,

Nancy E. Campbell, Co-Secretary