

DUBLIN BUDGET COMMITTEE
May 18, 2021
Minutes

Present: Steve Baldwin, Nancy Campbell, William Gurney (Chair), Judy Knapp, Chris Raymond (Selectmen's Representative), Susie Vogel

Absent: K Vanderbilt

Also Present: Kate Fuller (Town Administrator)

Bill called the meeting to order at 7:16 p.m. Chris Raymond arrived at 7:38 p.m.

Minutes for the April 20th meeting were moved by Susie and seconded by Steve and approved as written. Passed 5-0.

Bill asked for feedback on the drive-in Town Meeting. Consensus was it was well organized, the highway crew did a great job, the DJ was good, although the meeting was more expensive. Judy suggested that one of Brie's pictures would be great for the cover of next year's town report.

Year to Date Expenses:

Kate explained there are 2 months with 3 pay periods in 2021 resulting in higher payroll expenses. Judy explained that the Supervisors of the Checklist won't be paid until the 2nd quarter and there is another public notice to come out of the election budget.

The Town is having a virtual audit. There are a couple of adjustments that will affect this year's audit. The \$3,500 that is an offset in Legal, the auditors would like moved to 2020. There is about \$2,600 in CARES money in Revenue that they would also like moved to 2020 since it was for expenses in that year. Also, there are adjustments from 2019 that were not done, so we will have double the adjustments this year.

Bank Charges and Trust Funds - This is for the Post Office box for the trustees and quarterly management fees based on the value of our portfolio.

Revaluation-2 bills not in yet.

Legal- \$3,500 was a 2020 bill reimbursed by Consolidated.

Personnel Administration - Workmen's Compensation is all paid at once at the beginning of the year.

Health Insurance - there will be 1 family plan and 1 single plan added and 2 2-person plans coming off.

General Government Building- Mowing-Same company as 2020. The Selectboard went out for bids to 4 companies and only received the one bid.

Town Hall Maintenance- Floors were waxed, bathroom molding replaced and generator repair at the Archives building. There will be a generator service agreement again.

Other General Government- Nothing spent yet in the computer line for new computers or the Twin Bridge contract-Nancy asked if the fiber was installed at the Town Hall-yes. Kate will check with Consolidated about the Archives building, as nobody from Consolidated had called about an appointment.

Police- The Chief's salary will be over by \$1,100 because a new salary scale had been adopted with the pay study in 2019 and that information was never given to the Budget Committee until now. Chris apologized for not getting this to the Budget Committee sooner. This will not have a budget impact on the retirement line because of the lack of a third officer.

NOTE: The salary should be \$76,387, instead of \$75,286; second officer's salary is \$50,134.

Fire- Propane tank is full, should be okay through the end of the year.

Building Inspection- The building inspector will give a report to the Capital Improvements Committee on existing problems or upcoming problems with the town buildings.

Highway: Mud season was expensive in 2021 because stone needed to be added to the dirt roads; the expense for stone came out of the supplies line.

Equipment Repairs- Sander on one-ton truck was rebuilt and a window in the backhoe had to be replaced.

Summer Playground will not be happening in 2021. The Director had done some planning, but he has not requested any money for the work done.

Warrant Articles:

Capital Reserve-Paid to the Trustees of Trust Funds for deposit.

Library Drainage- \$24,000-only one bid which is \$25,000. The Budget Committee questioned whether a warrant article can be overspent, could this include gutters or downspouts since this was not voted on at Town Meeting and could the Library Trustees raise money for this or use their own funds? This is a question for the attorney or Dept. of Revenue.

Recycling storage building-Cost of materials is \$10,000-\$15,000 over the estimate. Discussion on reducing the size of the building and the need for 2 general contractors for the project-one for the site work and one for the building.

Could this new building have a bathroom? There is no water or septic system presently. The employees do have a porta potty with hand sanitizer.

Post Office Ramp and Railing- Chris said he had an accurate confirmed bid (\$7,000) for the entire project, but the Selectboard would be going out with a RFB soon for additional bids. The railings will be refurbished.

Rotary Park-A donation of \$100 is included with the warrant article amount. The Budget Committee questioned how this could happen-shouldn't this be revenue. The donation was for maintenance.

Revenue:

Kate reported that tax bills were going out.

There is nothing new *re* PILOT payments from Phoenix House.

Motor Vehicle Permits-now has the decals fees in it.

Highway Block Grant-2 payments received.

Next Meeting: Either July 13th or 27th to accommodate K and Kate's schedules, 7 pm, top floor Town Hall.

There being no further business the meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Nancy E. Campbell, Co-Secretary