

**Dublin Budget Committee
Meeting Minutes
January 18, 2022**

Present: Steve Baldwin, Nancy Campbell, Bill Gurney (Chairman), Judy Knapp, K Vanderbilt and Susie Vogel

Absent: Chris Raymond

Also Present: Kate Fuller, Town Administrator (via Zoom), Susan Peters

Meeting was called to order at 7:01 p.m. by Chairman Gurney.

Minutes from the January 11, 2022 meeting, were moved by Judy and seconded by K. Minutes approved as written 5-0.

Bill asked Kate for any updates. A petition warrant article has been received from the Dublin Community Center and the signers are being verified. We have received the final estimate on the police cruiser.

DRA has said that the Board of Selectmen are agents on Highway Capital Reserve Fund. They will move \$50,000 out of Emergency Road Repairs and into Road Repairs. Therefore, there will not be an Unanticipated Road Repairs Fund warrant article.

Review of the Revenue Budget

Land Use Taxes: Nancy moved and Susie seconded **Land Use Taxes** at \$750. Passed 5-0.

Yield Taxes: Yield taxes are funds from timber cuts. Susie moved and Nancy seconded **Yield Taxes** at \$3,000. Passed 5-0.

Payment in Lieu of Taxes: Currently this is only Dublin School and a small PILOT payment from the state (approx. \$700). Susie moved and Nancy seconded **Payment in Lieu of Taxes** at \$7,283. Passed 5-0.

Nancy asked about the sale of Phoenix House and the potential impact on PILOT payments. The new owners are a for-profit corporation. The back PILOT taxes are with our lawyer to try and recover them. The new owners are interested in a conversation with the Board of Selectmen about taxes. The owners understand that the taxes would about \$30,000.

Excavation Tax: Susie moved and K seconded **Excavation Tax** at \$151. Passed 5-0.

Penalties and Interest on Taxes: Interest Property Tax - the current amount owed is \$3,113 and the budgeted figure is \$2,000 (the current amount minus current and

requested payment plan estimates). Motion made by Bill and seconded by Nancy for **Penalties and Interest on Taxes** in the amount of (\$2,998). Passed 5-0.

Motor Vehicle Permits: Nancy moved and Judy seconded **Motor Vehicle Permits** at \$325,000. Passed 5-0

Building Permits: K moved and Susie seconded **Building Permits** at \$12,100. Passed 5-0.

Other Licenses and Permits: Judy moved and Nancy seconded **Other Licenses and Permits** at \$2,601. Passed 5-0.

Misc. Revenue: Susie moved and K seconded **Misc. Revenue** at \$81,768 (ARPA grants). Passed 5-0.

Shared Revenue Block Grant: There is only \$1 in Shared Revenue since DRA does not anticipate this will be available in 2022. Meals and Rooms Tax is \$114,000. Nancy moved and Susie seconded **Shared Revenue Block Grant** at \$114,001. Passed 5-0.

Highway Block Grant: Susie moved and K seconded **Highway Block Grant** at \$77,738. Passed 5-0.

State and Federal Forest: Kate said that this comes from the state. Nancy asked if Leighton State Forest reimbursement could be this item. Since Leighton State Forest is a state forest and because it is off the property tax rolls the state reimburses the town. Kate will check to see if Leighton State Forest is the reason for the reimbursement. Susie moved and Nancy seconded **State and Federal Forest** at \$84. Passed 5-0.

Flood Control Reimbursement: Nancy moved and K seconded **Flood Control Reimbursement** at \$7,867. Passed 5-0.

Other State and Grant Reimbursement: \$6,999 added to Hazard Mitigation for a total of \$7,000. Susie moved and K seconded **Other State and Grant Reimbursement** at \$17,606. Passed 5-0.

Susie moved and Nancy seconded reopening Other State and Grant Reimbursement. Passed 5-0.

Judy moved and Susie seconded adding the line Locality Equipment Purchase Grant in the amount of \$50,000. The grant will be used for the 12-Lead for the FD and the remainder for environmental air quality work to the basement of Town Hall. Passed 5-0.

Judy moved and Susie seconded **Other State and Grant Reimbursement** at \$67,606. Passed 5-0.

Income from Departments: Judy moved and Nancy seconded **Income from Departments** at \$29,645. Passed 5-0.

Sale of Municipal Property: Nancy moved and Susie seconded **Sale of Municipal Property** at \$1,501. Passed 5-0.

Interest on Investments: Susie moved and K seconded **Interest on Investments** at \$50. Passed 5-0.

Rents of Property: This is the rental from the Post Office. Nancy moved and K seconded **Rents of Property** at \$23,000. Passed 5-0.

Contributions and Donations: Moved by Susie and seconded by K **Contributions and Donations** at \$1. Passed 5-0.

Publications: Moved by Judy and seconded by Nancy **Publications** at \$100. Passed 5-0.

Short Term Disability Pay: Moved by Susie and seconded by Nancy **Short Term Disability Pay** at \$0. Passed 5-0.

Transfer from Special Revenue Funds: Moved by Bill and seconded by Nancy **Transfer from Special Revenue Funds** at \$0. Passed 5-0.

Transfer from Capital Reserve Funds: This includes the PD Cruiser at \$45,000 (actual \$44,989 - subject to increase), the Highway Breakroom currently estimated at \$120,000 from \$110,000 and \$81,000 from the Road Construction fund. K moved and Susie seconded **Transfer from Capital Reserve Funds** at \$246,000. Passed 5-0.

Nancy asked why we overspent Transfers this year by \$5,000. Kate wasn't sure but said she would check it out.

Trustees from Trust and Agency Funds: Bill moved and Nancy seconded **Trustees from Trust and Agency Funds** at \$4,500. Passed 5-0.

Other Long-Term Financing Sources: \$185,000 for Chip Sealing and \$50,000 Unanticipated Road Repairs are combined - \$235,000. Cemetery funds received for perpetual care- \$2,550. Judy moved and K seconded **Other Long-Term Financing Sources** at \$237,550. Passed 5-0.

Total Revenue: Judy moved and Bill seconded **Total Revenue** at \$1,239,298. Passed 5-0.

Review of Warrant Articles:

Chip Seal Town Roads: \$235,000. This will be funded from the Unassigned Fund Balance. Move to Recommend by K and seconded by Nancy. Passed 5-0.

Dublin Advocate: \$3,600. This will be funded from Taxation. Move to Recommend by Judy seconded by K. Passed 4-0 1-Abstain (Bill)

Health Agencies: \$7,200. The Town has received 2 new requests: 68 hours of hunger \$500; Cornucopia - \$1,000. They will be coming to the BOS this week and the following week. MCVP was \$204 in 2021. Judy moved and Nancy seconded to Table action on the article. Passed 5-0.

Accrual Expendable Trust: \$10,000. This will be funded from Taxation. Nancy moved and Bill seconded to Recommend. \$10,000. Passed 5-0.

Cemetery Leaf Vacuum: \$5,000. This will be funded from Taxation K moved and Susie seconded to Recommend. Passed 4-0-1 Abstain (Nancy)

Police Crusier: \$45,000. This will be funded from Police Crusier Capital Reserve. This includes everything: lights, painting, etc. Moved by Judy and seconded by K to Recommend. Passed 5-0.

Highway Breakroom: \$120,000. This will be funded from Capital Reserve. Moved by K and seconded by Judy to Recommend. Passed 5-0.

Nancy has the notice for the Budget Hearing ready and it should go into the *Ledger Transcript* on January 27th.

Next Meeting: Tuesday, January 25: Review of 4th Quarter, budget and warrant articles.

There being no further business, the meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Judith A, Knapp, Co- Secretary