

**DUBLIN BUDGET COMMITTEE**  
**Meeting Minutes**  
**January 25, 2022**

Present: Steve Baldwin, Nancy Campbell, Bill Gurney (Chairman), Judy Knapp, Chris Raymond (Selectmen's Representative), K Vanderbilt and Susie Vogel

Also present: Allan Pinney, Beth Pinney, Ashley Saari  
Attending via Zoom: Carole Monroe, Susan Peters, Kate Fuller – Town Administrator

Meeting was called to order in person and via Zoom at 7:01 p.m. by Chairman Gurney.

Minutes from the January 25, 2022 meeting were moved by Susie and seconded by K and approved as amended. 6-0. Chris was not present at this point.

Bill asked if there were updates on the 4th quarter. Kate said that everything had been paid and things look normal.

**Review of 4<sup>th</sup> quarter expenses:**

Bill suggested that we address questions about any expenses that members had because we had already been working with these figures.

Susie asked if we had the explanation of why Transfers from Capital Reserve were overspent. This was because of taking more money for the road construction loan than was in the 2021 warrant article. Kate explained that process for expenditures from special funds (i.e., recycling special fund) has changed based on a financial seminar she went to in 2021.

Steve questioned Police Special Detail line-why were Social Security and Medicare basically the same as the previous year. Kate determined those figures were correct as Police do not get Social Security-only Vira does. Steve also wanted to know what the officer who worked a detail was paid out of that line. This information should have been asked for earlier. It was explained to Steve that details are optional when an officer is not working their regularly scheduled shifts. Police also come from other towns to do details.

Bill read a letter from Jay Schechter requesting the BudCom restore the cuts made to the budget. Jay explained the Commission used the warrant article funds for tree removal, trail maintenance etc. The Commission wants to continue these items, as well as educational seminars, make up for years of neglect and keep the shrubs going and maintained that were put in. No one made a motion to re-open this budget.

Chris reported the BOS re-evaluated their budget and made changes as follows:

**Executive:**

**Clerical-** BOS reduced by \$2,500 to \$12,831 based on the number of hours working. This also affects Social Security and Medicare (\$5,899 and \$1,380).

**Selectmen Salary-** no increase-left at \$9,010.

Susie moved to reopen **Executive**, seconded by Judy. Passed 7-0. Susie moved to approve the Executive budget with the above changes at **\$111,780**, seconded by Nancy. Passed 7-0 (Bill, Steve, K, Chris, Susie, Judy, Nancy).

#### **Financial:**

**Town Clerk/Tax Collector Conventions-** BOS reduced to \$150, because of Covid continuing.

**Budget Committee-**BOS reduced to \$200 from \$300. The Budget Committee is requesting \$300 to afford members the ability to attend Budget/Financial training sessions and to provide them with updated binders for their material. The Committee has already spent \$112 for the public notice of the Budget Hearing in the Ledger.

Judy moved to re-open Financial, seconded by Susie. Passed 7-0. Judy moved and Nancy seconded a motion to approve the Financial budget at **\$100,842**. Passed 6-1 (Yes- Bill, Steve, K, Susie, Judy, Nancy; No- Chris).

**Legal-** BOS reduced Legal line to **\$10,000**, since they had been expecting more abatements which did not happen. Susie moved to reopen Financial, seconded by K. Passed 7-0. Nancy moved and Judy seconded a motion to approve Legal budget with the above change at **\$23,000**. Passed 7-0 (Bill, Steve, K, Chris, Susie, Judy, Nancy).

**Highway:** Chris said the next area of difference was Highway since the Budget Committee didn't have \$7,500 in the Equipment Maintenance line. BudCom minutes for January 4, 2022 show approval of \$482,109, which included the \$7,500 in the Equipment Maintenance line. Kate will make the correction.

#### **Solid Waste:**

**Part-time Employees-** BOS removed the 2nd part-time position. They have been unable to fill the position. This reduces this line to \$22,620 and the Social Security and Medicare lines (\$4,965 and \$1,161). Susie moved to reopen Solid Waste budget, seconded by K. Passed 7-0. Discussion on the number of hours the part-time person is working (58 hours every 2 weeks at \$15). If this gets voted, this effectively eliminates any extra hours. The highway employees are either certified or getting certified to work at the Recycling Center, if needed.

Susie moved and K seconded a motion to approve this line at \$22,620 and the associated Social Security and Medicare costs in the Solid Waste budget. Passed 7-0 (Bill, Steve, K, Chris, Susie, Judy, Nancy). Chris moved and Susie seconded a motion to approve the total **Solid Waste** budget at **\$163,018**. Passed 7-0 (Bill, Steve, K, Chris, Susie, Judy, Nancy).

**Summer Playground:** BOS reduced the Directors' salary to \$6,000; along with the associated reductions in Social Security and Medicare. Chris reported that there will be no returning staff and it is a 6-week program. Susie moved to reopen Summer Playground, seconded by K. Passed 6-1 (Yes- Bill, Steve, K, Chris, Susie, Nancy; No-Judy). Susie moved and K seconded a motion to approve the Director's salary and associated Social Security and Medicare costs with the above changes. Passed 4-3 (Yes-Bill, K, Chris, Susie; No-Judy, Nancy, Steve). Nancy moved and K seconded a motion to approve the **Playground** budget at **\$20,919**. Motion passed 4-3 (Yes-Bill, K, Chris, Susie; No- Judy, Nancy, Steve).

Total BudCom Operating Budget: \$2,325,098-Judy moved and K seconded a motion to approve this figure. Passed 6-1 (Yes-Bill, K, Susie, Judy, Nancy, Steve; No- Chris).

## **Warrant Articles:**

**Capital Reserve**-Chris moved to recommend at \$285,000. No second; motion failed.

**Health Agencies**- The BOS supported End 68 Hours of Hunger's request for \$500. BudCom tabled any health agency requests until 2/1.

**Dublin Community Center**-Judy reported that the petition article had the required legal signatures.

Judy asked if the highway budget for equipment repairs was adequate. Chris thinks it will be even though one of the 6-wheel trucks needs a new Bell Housing again.

The next meeting will be Tuesday, February 1, 202 at 7:00 p.m., top floor and via Zoom to vote on Warrant Articles and any other outstanding items before the Public Hearing on 2/8.

Judy moved and K seconded the motion to adjourn the meeting. Meeting adjourned at 8:21 p.m.

Respectfully submitted,

Nancy E. Campbell, Co- Secretary