

DUBLIN BUDGET COMMITTEE
Meeting Minutes
February 1, 2022

Present: Steve Baldwin, Nancy Campbell, Bill Gurney (Chairman), Judy Knapp, K Vanderbilt and Susie Vogel

Absent: Chris Raymond (Selectmen's Representative)

Also present: Via Zoom: Kate Fuller, Town Administrator, Carole Monroe, Susan Peters

Meeting was called to order at 7:07 p.m. by Chairman Gurney.

Minutes from the January 25, 2022 meeting were moved by Susie and seconded by Judy. Approved as amended. Motion passed 6-0

Judy moved and Susie seconded to reopen **Other General** Government. Motion passed 6-0.

Computer Expense - increase this line by \$2,500 to upgrade FileMaker Pro 12 to FileMaker Pro 19: \$27,893. This is 50% of the estimated cost (\$5,000) of the upgrade. The Dublin Historical Society will fund the remainder of the cost. Judy moved and Susie seconded Computer Expense at \$27,893. Motion passed 4-0-2 abstain (Judy, Nancy)

Susie moved, seconded by K **Other General** Government total at \$184,069. Motion passed 4-0-2 abstain (Judy, Nancy)

Since BOS changed their number for SW Mileage and Telephone by \$404 to agree with the BudCom numbers, total for the Operating Budget do not match. Judy moved and Nancy seconded to reopen the **Total Operating Budget**. Motion passed 6-0.

Total Operating Budget moved by Susie and seconded by K, at \$2,327,194. Motion passed 6-0.

Warrant Articles:

Article 3 - Capital Reserve Funds: \$335,500. \$50,000 to come from Unassigned Fund Balance. This includes funds for the Road Construction Reserve. Moved by Nancy and seconded by Judy to recommend. Motion passed 6-0.

Article 4 - Chip Seal: \$185,000. \$185,000 to come from the Unassigned Fund Balance Motion made by Judy and seconded by K to recommend. Nancy recommended that this be a non-lapsing article. Kate stated that DRA would verify the wording on all of the warrant articles. If the BOS changes the wording to add non-lapsing we can revote before the Budget Hearing next week. Motion passed 6-0.

Article 5 - Highway Barn Office and Breakroom: \$120,000. \$120,000 to come from the Town Building Maintenance Capital Reserve Fund. Move by Judy and seconded by Nancy to recommend. This will be a non-lapsing article. Nancy asked whether or not non-lapsing had to be for a period certain, rather until completion. Motion passed 6-0.

Article 6 - Police Cruiser: \$45,000. \$30,000 to come from the Cruiser Capital Reserve Fund. Steve questioned whether a new cruiser was needed this year since the new patrolman will not be able to patrol alone in a vehicle until July or August. It was stated that this should have been brought up with the Chief when he spoke about this article in the fall. Moved by Judy and seconded by Susie to recommend. Motion passed 6-0.

Article 7 - Leaf Vacuum for the Cemetery: \$5,000. Moved by Judy seconded by Susie to recommend. Motion passed 5-0-1 abstain (Nancy).

Article 8 - Accrual Expendable Trust: \$10,000. Moved by Judy and seconded by Susie to recommend. This is to fund an expendable trust to be used when employees leave with unused vacation time. This brings the fund to \$20,000 out of the initial recommendation of \$30,000. Motion passed 6-0.

Article 9 - Dublin Advocate: \$3,600 Moved by Susie and seconded by K to recommend. Motion passed 5-0-1 abstain (Bill).

Article 10 - Health Agencies: \$9,281. Moved by Susie and seconded by K to recommend. Motion failed 0-6.

Article 11 - Dublin Community Center: \$5,000. Moved by Judy and seconded by K to recommend. Motion failed 0-6.

Article 12 – Various Expendable Trust Funds: \$13,760. Moved by Nancy and seconded by Judy to recommend. Motion passed 6-0.

Article 13 - Cemetery Trust Funds: \$2,550. Moved by Susie and seconded by Nancy to recommend. Motion passed 6-0.

Article 14 - Elderly Exemptions: no action taken. If DRA determines that this is an article that we should recommend/not recommend we will vote at the meeting next Tuesday.

Nancy asked if we had received any new petition warrant articles. As of today, Kate has not received any new petition warrant articles.

Preparation for Budget Hearing:

Regular meeting of the Budget Committee will be at 7 p.m. and then Budget Hearing at 7:30 p.m. Bill will ask the Board of Selectmen to address the issue of raises and bonuses. Kate will provide copies of the budget and the warrant articles.

Alan Edelkind has asked to present the Conval budget at the hearing and if he can't get to the meeting in time from the Conval deliberative session he will at least have a handout available at the meeting.

Judy moved, seconded by Steve a motion to adjourn. Passed 6-0.

Meeting was adjourned at 8:24 p.m.

Next Meetings: The Budget Committee will next meet at 7:00 p.m. on Tuesday, February 8, 2022 prior to the Public Hearing. The Budget Hearing will be held on Tuesday, February 8, 2022 (Wednesday, February 9, 2022 back-up date).

Respectfully submitted,

Judith A. Knapp, Co- Secretary