

Budget Committee Meeting Minutes
Tuesday, October 17, 2023

Present: William Gurney, Chair, Study Thomas, K Vanderbilt, Susie Vogel, Carole Munroe, Select Board Rep, Nancy Campbell, Judy Knapp

Absent: None

Presentors: Kiki Sangermano / Cemetery Committee
Jay Schechter / Conservation Committee
Tim Suokko / Police Chief

The meeting was called to order at 7:01 pm by Chairman Bill Gurney. The minutes of the October 17, 2023 meeting were moved by Sturdy Thomas, seconded by Susie Vogel and approved.

Abstentions: Judy Knapp and Nancy Campbell

Final vote: 5 – Yes / 2 – Abstain

Cemetery: Kiki Sangermano presented the Cemetery budget

| | | | |
|---------------|--------------------|--------|--------------------|
| 01-4195.1-292 | <u>Cem Mileage</u> | 250.00 | there is no change |
|---------------|--------------------|--------|--------------------|

| | | | |
|---------------|------------------------------|---------|-------------------|
| 01.4195.1-390 | <u>Cem Contract Services</u> | 2000.00 | incr'd by 1000.00 |
|---------------|------------------------------|---------|-------------------|

last year this line was decreased to \$1000

Kiki is requesting it be increased back to \$2000

There are several projects to be done, including a monument that has quite a tilt and will need to be reset. Also, John Troutline has been asked to survey trees at the cemetery that may need to come down

| | | | |
|---------------|--------------------|--------|---|
| 01.4195.1-410 | <u>Electricity</u> | 250.00 | this number is a place holder and will be taken care of by Kate |
|---------------|--------------------|--------|---|

| | | | |
|---------------|---------------------------------|--------|--------------------|
| 01-4195.1-430 | <u>Cem Repairs to Equipment</u> | 500.00 | there is no change |
|---------------|---------------------------------|--------|--------------------|

| | | | |
|---------------|--|---------|--|
| 01-4195.1-610 | <u>Cem Tools & Equipment</u> | 400.00 | there is no change |
| 01-4195.1-621 | <u>Cem Supplies</u> | 1000.00 | there is no change |
| 01-4195.1-635 | <u>Cem Fuel</u> | 600.00 | this is a place holder to be decided by Kate |
| 01-4195.1-810 | Cem Special Maint Project | 1.00 | decr'd from 100.00 |
| 01-4195.1-811 | Cem Building Repairs | 100.00 | increase from 1.00 |
| 01-4195.1-812 | Cem Supplies and Compensated Projects | | |
| | There is a request to re-name this line "Cemetery Compensated Projects" to lessen confusion | | |
| | Also, supplies are referred to above in line 01-4195.1-621 | | |
| | | 500.00 | there is no change |
| | This line has to do with the donation of money and this is the expense side. It also reflects the purchasing and placing of corner markers as well as other supplies | | |

WARRANT ARTICLE: The cemetery committee will be presenting a warrant article for tree removal. At this point they have two bids: one for \$5,000 from the company that removed the downed maple tree from the tornado and a second for \$9,000. They do have one more bid coming in.

Conservation Commission: Jay Schechter presented the Conservation Commission Budget

| | | | |
|---------------|-----------------------------|---------|--|
| 01-4611.2-290 | CC Training | 200.00 | there is no change |
| 01-4611.2-560 | CC Dues/Subscr | 1050.00 | there is no change |
| 01-4611.2-635 | CC Postage & Stationary | 1.00 | place holder |
| 01-4611.2-810 | CC Maps & Photos | 200.00 | there is no change |
| 01-4611.2-813 | CC Lake Monitoring | 350.00 | there is no change |
| 01-4611.2-814 | CC Roadside Cleanup | 1.00 | place holder |
| 01-4611.2-816 | CC Maint Conservation | 2300.00 | increase from 1700.00 The reason for the increase is there was a better price for invasive control of \$600.00 so they are moving that dollar amount to the Maintenance Conservation line because they are trying to add to the access road to the Dublin Park |
| 01-4611.2-817 | CC Open Space Comm Supplies | 1.00 | place holder |
| 01-4611.2-820 | CC Invasives Control | 4000.00 | decrease from 4600.00 |
| 01-4611.2-899 | CC Transfer to Savings | 1.00 | place holder |

There will be no warrant articles from the Conservation Committee.

Police Department: Chief Tim Suokko presented the Police Dept Budget

Although this committee does not usually review the salary lines, Chief Suokko did let us know that the pay for parttime officers will be increasing. Overtime will also be increasing and is based on the salary increases.

| | | | |
|---------------|-------------------|---------|--------------------|
| 01-4210.1-190 | PD Special Detail | 9000.00 | there is no change |
| 01-4210.1-215 | PD Life Insurance | 144.00 | there is no change |

| | | | |
|---------------|-------------|---------|---------------------|
| 01-4210.1-291 | PD Uniforms | 2200.00 | incr'd from 2000.00 |
|---------------|-------------|---------|---------------------|

This increase is specifically for a new vest for Lenny – it will be partially covered by a grant (see below) and we will pay the difference

| | | | |
|---------------|-----------------------------|---------|--------------------|
| 01-4210.1-345 | PD Bldg Maintenance | 2700.00 | there is no change |
| 01-4210.1-414 | PD Custodial Service | 1500.00 | there is no change |
| 01-4210.1-610 | PD Bldg & Cleaning Supplies | 350.00 | there is no change |

| | | | |
|---------------|-----------|-----------|---------------------|
| 01-4210.1-811 | PD Grants | 16,020.00 | incr'd from 5000.00 |
|---------------|-----------|-----------|---------------------|

There are three specific grants / the split is 25% Town funds / 75% Grant monies:

| | |
|---------|--|
| 6600.00 | For patrols |
| 8992.00 | For equipment (specifically 2 new speed signs w/messaging) |
| 425.00 | Vest Grant (this is the vest for Lenny) |

| | | | |
|---------------|---------------------|---------|---------------------|
| 01-4210.4-291 | PD Educ \$ Training | 9500.00 | incr'd from 5000.00 |
|---------------|---------------------|---------|---------------------|

This increase is due to the need for outside training which is much more Expensive

| | | | |
|---------------|--------------------|---------|---------------------|
| 01-4210.7-610 | PD Office Supplies | 2100.00 | incr'd from 2000.00 |
|---------------|--------------------|---------|---------------------|

| | | | |
|---------------|-------------|-----------|-----------------------|
| 01-4210.9-635 | PD Gasoline | 15,552.00 | incr'd from 13,000.00 |
|---------------|-------------|-----------|-----------------------|

Unsure of the price / gallon at this point so this number may not be final

| | | | |
|---------------|-------------------------|---------|---------------------|
| 01-4210.9-691 | PD Radio / Radar Repair | 4000.00 | incr'd from 1000.00 |
|---------------|-------------------------|---------|---------------------|

This is due to the purchase of the two new radar signs: 25% Town / 75% Grant

| | | | |
|---------------|-------------------|---------|---------------------|
| 01-4210.9-760 | PD Cruiser Repair | 2300.00 | incr'd from 2100.00 |
|---------------|-------------------|---------|---------------------|

| | | | |
|---------------|------------------------|---------|---------------------|
| 01-4210.9-761 | PD Cruiser Maintenance | 3000.00 | incr'd from 2400.00 |
|---------------|------------------------|---------|---------------------|

Will need to purchase three sets of tires

| | | | |
|---------------|-------------|---------|---------------------|
| 01-4210.9-765 | PD Computer | 9000.00 | incr'd from 6000.00 |
|---------------|-------------|---------|---------------------|

Two desktop computers will need to be replaced at approximately \$1500 / computer

| | | | |
|---------------|-------------------|---------|--------------------|
| 01-4210.9-766 | PD Animal Control | 125.00 | there is no change |
| 01-4210.9-810 | PD Miscellaneous | 1500.00 | there is no change |

There will be no warrant articles from the Police Department.

Sturdy Thomas will take minutes at the next meeting 10/24/23

The next meeting is with ZBA / Planning Board and Library on 10/24/23

Motion to adjourn the meeting passed 7 – 0. Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

K Vanderbilt
Budget Committee Member

DRAFT