



DUBLIN BUDGET COMMITTEE
Meeting Minutes
January 24, 2023

Present: Nancy Campbell, Bill Gurney (Chairman), Judy Knapp, Carole Monroe (Selectmen's Representative) via Zoom, Sturdy Thomas, K Vanderbilt and Susie Vogel (via Zoom)

Also Present: Chris Raymond (Selectman)

Meeting was called to order at 7:05 p.m. by Chairman Gurney.

Carole reviewed the latest information on the Warrant Articles.

Town Capital Reserve Funds: \$335,000, from taxation

Chip Seal Town Roads: \$100,000, from Road Construction Capital Reserve.

Library Foyer and Chimney Repair: \$35,500, \$20,000 from the Library Major Repair and Building Maintenance Capital Reserve and \$15,500 from taxation

Library Air Quality: \$13,500 to purchase and install (including electrical work) a Minotair Air Treatment Unit, from taxation. Carol said that they had informed the Library trustees about the postponement of the installation of the air conditioning at that the trustees were okay with that delay.

Fuel Contingency Fund: \$15,000, from the Unassigned Fund Balance. This is only to be used if fuel prices increase more than is budgeted for. Any funds remaining at the end of the year will be returned to the general fund.

Insulation at the Fire Station: \$20,000, from taxation.

Overhead Doors at the Highway garage: \$16,000, from taxation.

Advocate: \$3,600, from taxation.

Contribution to Agencies: \$7,986, from taxation.

Expendable Trust Funds: \$7,400, from taxation.

Establish Capital Reserve Fund for Exterior Maintenance of Town Buildings: \$10,000, from taxation. This would not be for work on the building structures but for work required for the grounds, e.g., parking lots, walks, paving, etc. Chris said that he would welcome any other name for this Capital Reserve fund that more accurately reflected the extent of work to be covered by the fund. Nancy suggested Infrastructure Maintenance.

Security Cameras for Town Buildings: \$15,000, from taxation. This would cover the installation of security cameras at the Archives, the Highway garage and the Transfer Station. There would be no additional cost for the internet since, as town buildings, there is no charge for the internet.

Lease of Dublin General Store Parking Lot: \$40,000, from taxation. The current 30-year lease for use of the parking lot and access to the cistern at the Dublin General Store expired in 2017. Since that time negotiations have been ongoing between the current owners of the Dublin General Store property and the town for a permanent right-of-way that would allow the town access to the parking area and the cistern, for as long as the Town of Dublin owns the building that is currently rented to the federal government as the Dublin post office. This would appear on the deed and would remain in force even if the Freeman's sold the property. The cistern, which is owned by the town, is on property owned by the Freemans and this would allow for permanent right-of-way to that structure.

Carole calculated the proposed 2023 operating budget (\$2,469,969) plus the warrant articles funded through taxation (\$484,486) to arrive at the total budget that would be funded through taxes (\$2,954,182). The difference from last year (\$230,847) is an 8.48% increase.

Motion made by Judy and seconded by Sturdy to approve the minutes of the January 17, 2023 meeting as written. Motion passed 7-0.

Solid Waste:

Judy moved and Sturdy seconded to reopen **Solid Waste**. Motion passed 7-0.

Judy stated that the retirement figure for 2023 is correct. The retirement is computed by multiplying the full-time employee's salary but .1406. The actual amount paid in 2022 is also correct but the number shown on the worksheet is incorrect. Kate is working with BSMI to correct that figure. Carole was not sure how much diesel was used in 2022 and will check with Kate to get an accurate figure for the number of gallons used.

Judy moved and Sturdy seconded to table the **Solid Waste** budget until further information regarding diesel is received. Motion passed 7-0.

Nancy moved and Judy seconded reopening the **General Government** budget. Motion passed 7-0.

Nancy noted that when we voted on the General Government budget last week it did not contain the ARPA figure and we did not vote on that item. Carole explained that the figure represents \$34,646 (rounded up) and \$74,641 for Fire department radios, for a total of \$109,286.

Motion made by Judy and seconded by Nancy to approve the **General Government** budget at \$160,960. Motion passed 7-0

Other Business:

Bill asked if there were any other corrections or additions to the Budget Committee report for inclusion in the 2022 Annual Report. There were no additional corrections or edits.

Nancy asked if we would have to include the grant to the Planning Board in the budget. Carole stated that we have not received formal notification at this time, but it is understood that the grant has been approved at approximately \$27,000. Katy Wardlaw will manage this grant that will ascertain the community's feelings about types of future housing with the aim of increasing the availability of more affordable housing.

Nancy asked if we had received any new petition warrant articles. As of today, Kate has not received any new petition warrant articles.

Judy moved, Sturdy seconded a motion to adjourn. Passed 7-0.

Meeting was adjourned at 8:15 p.m.

Next Meeting: The Budget Committee will next meet at 7:00 p.m. on Tuesday, January 31st to discuss the budget and warrant articles.

Respectfully submitted,

Judith A. Knapp, Co- Secretary