

**Dublin Budget Committee
Meeting Minutes
July 18, 2023**

Present: Nancy Campbell, Bill Gurney, (Chairman), Judy Knapp, Carole Monroe (Selectmen's Representative), Sturdy Thomas, K Vanderbilt and Susie Vogel

Also present: Kate Fuller (Town Administrator)

Meeting called to order at 7:02 p.m. by Chairman Gurney.

Minutes from the May 2, 2023 meeting were moved by Carole, seconded by Judy. Discussion on a couple of questions-Marathon House should be Phoenix House. Kate explained that was a re-committal warrant for outstanding tax dollars that were uncollected and there was an accrual audit. Motion to approve the minutes as amended passed- 4 Yes (Judy, Nancy, Carole & Susie, 3 abstain (Bill, Sturdy and K)

Nomination of Officers

Discussion about having Co-Chairs and a rotating Secretary. Sturdy moved Bill as Chair; K seconded. Motion passed 6 Yes; 1 Abstain (Bill).

The nomination for Secretary was postponed until the 3rd qtr. Meeting.

2nd quarter Expense and Revenue review.

Overall, the total operating budget left is 54%.

Financial Administration: The retirement line does not reflect the 14.06% the Town pays for retirement (*it shows \$14.06*). BMSI has to adjust that figure. However, Kate showed us the paperwork that proves *that the correct figure* should have been reflected in our budget printouts. Kate also explained that the TC/TX was not on salary for 8 weeks *so the correct retirement amount will be less than 50%*.

General Government Buildings-Town Hall Maintenance: This line is overspent because of re-keying the building, putting in a new combination for the vault (*due to staffing changes*) and the \$1,000 insurance deductible *to repair the damage caused to the Church Street side of Town Hall by an unknown vehicle*.

Other General Government-Mileage: This line is overspent. The Town Administrator has had a lot of opportunities for conferences *and training at little or no cost*, but *since* they have been far away *there has been an increase in the mileage expense*. There should be some savings in the conference for training. Kate suggested that the training, conference, and mileage lines could be combined. The BudCom agreed to this.

Highway: Road Agent overtime paid in December, so this line is not at 50%.

EMS-Forestry Payroll line: There will be some money coming as a reimbursement.

Recreation Committee: Nancy asked if the hot dog expense was still in the Memorial Day line. Kate had changed it to the Rec. Comm. Kate also reported that the committee may not do any other programming until Christmas due to a lack of members.

Capital Reserve Funds: Have been paid to the Trustees of Trust Funds. Nancy pointed out that the BudCom report did not reflect this.

Warrant Articles:

Health Agencies: Money paid out for all.

Highway Overhead Doors: Done, but over budget.

Library: Chimney repair-Mason is working on it now.

Library: Foyer-Sterling Abram has been hired to do the job.

Library: Minotaur air treatment system-No one bid on the job. They still have the quote from Bergeron. It was suggested that the Trustees get another quote. The Trustees *are trying to get another quote. In addition, they are looking at installing A/C upstairs which they will pay for it with their own funds.*

Utilities Contingency: Won't be spent. Fuel prices have come down.

Security Cameras: This project is being worked on.

Fire Dept. Insulation: Starting soon.

Revenues:

No concerns. Kate explained that she put the court settlement money from Phoenix House in Misc. Revenue. There was a discussion about the current owners of the Pierce Road property and the amount of services that are being used. It was pointed out that this increased use could have an effect of *on our Peterborough Ambulance assessment next year.*

Other Business:

Carole reported that there will be a Special Town Meeting-date TBD. Expenses involved are setting up for the meeting, advertising deadlines for Supervisors of the Checklist, and perhaps paying for legal counsel to be *at the meeting in the event that legal advice is required.*

The latest round of flooding in the Monadnock Region has hit Dublin in certain areas. Fortunately, Roger had bought gravel at the end of the year. There has also been damage to the roads in the Cemetery. If the county qualifies for FEMA money, the Town will be looking to apply for it.

The Library Director has resigned as of the end of August. A new Children's Librarian has been hired.

There will be a Budget Summit-TBD.

2023-2024 Budget Committee Schedule: Judy will prepare a tentative schedule and forward it to committee members.

Next meeting Tuesday, October 3, 2023 at 7 pm.

There being no further business, the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Nancy E Campbell, Co-Secretary