

**DUBLIN BUDGET COMMITTEE**  
**Meeting minutes**  
**December 5, 2023**

Present: Nancy Campbell, William Gurney (Chair), Judy Knapp (via Zoom), Carole Monroe (Selectboard Representative), K Vanderbilt and Susie Vogel

Absent: Sturdy Thomas

Also Present: Tom Vanderbilt – Fire and Emergency Management

The meeting was called to order at 7:00 PM by Chair Gurney.

Minutes for November 28, 2023, were moved by K and seconded by Carole to approve the minutes as amended. Approved 5-1 abstain (Judy).

Tom and K Vanderbilt presented the **Fire and Emergency Management** budgets:

**Fire:**

No salary or wage lines were discussed. Unless otherwise noted, all other lines remain the same as in the 2023 budget.

**Chief Salary:**

**Deputy Chief Salary:**

**Fire Payroll:**

**Rescue Payroll:**

**Secretary:** The BOS is considering a separate line item for a grant writer. K has been great at acquiring grants for the town which is not the job of the Secretary.

**Fire Training:** Decrease \$1,100 from \$2,500 in 2023. There is now a certified fire department member who is certified to teach fire training. The budget allows for 7 trainings.

**Telephone:** Slight increase to \$2,148 from \$2,036.

**Pocket Monitors:** Decrease of \$600 from \$2,100 to \$1,500. This represents 2 pagers and repairs.

**Medical & Physical Exams:** Increase of \$700 from 4,250 to \$4,950. 11 members @ \$450 each.

**Gear:** Increase by \$375 from \$6,725 to \$7,100. The cost increased by 5% and this is only for 1 set of gear.

**Tools & Supplies:** Decrease from \$4,000 to \$3,000.

**Consumables:** \$4,000 same as 2023. K explained that the 2023 expense budget is over because supplies were ordered twice due to a mix-up for the 12 lead and all the supplies expired at the same time.

**Electricity:** Decrease of \$1,075 from \$4,675 to \$3,600. The Town Administrator based this on 12 months @ \$300.

**Propane:** Decrease of \$5,919 from \$8,752 to \$2,833. The Town Administrator based this on \$2,100 gal @ \$1.349.

**Ambulance:** Increase of \$38,962 to \$120,843. Tom explained that Peterborough stopped doing transfers because they didn't have enough staff to do both emergency calls and transfers. Plus, there has been an increase in the number of calls. The transfers paid a lot of the bills.

**Dispatch:** No number yet.

**Warrant article: Minisplit- \$13,000-** A minisplit to replace the air conditioner in the meeting room. There is also the possibility of a solar installation on the roof of the fire station which would pay for the electricity the building uses. The details are still being worked out, such as grants or any rebates.

**Emergency Management:**

The payroll line was not discussed. Unless otherwise noted, all other lines remain the same as in the 2023 budget.

**Expenses:** Decrease of \$370 from \$770 to \$400.

While Tom was at the meeting the electricity usage of the Library came up. He explained how the elevator could use synthetic oil instead of heating the oil all year. Carole asked to have an email *re* the elevator sent to her.

Carole reported that the Trustees are still hiring staff. There are now 3 employees and they are interviewing for a director.

The next meeting of the Budget Committee will be Tuesday, December 12, 2023, to review the Capital Improvement Plan. There being no further business, the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Nancy E. Campbell, Acting Secretary