



**Dublin Budget Committee
Meeting Minutes
December 13, 2022**

Present: Nancy Campbell, Judy Knapp, Carole Monroe (Selectmen's Representative), Sturdy Thomas, and Susie Vogel

Absent: Bill Gurney (Chairman) and K Vanderbilt

Also present: Kate Fuller (Town Administrator)

Meeting called to order at 7:01 p.m. by Acting Chair Vogel.

Minutes for November 6, 2022, meeting were moved by Judy, seconded by Sturdy and approved, as amended.

Kate commented on the item in the minutes of the November 29th meeting re the Miscellaneous and Hauling and Disposal lines in the Solid Waste budget. The totals as shown on the 11/29/2022 budget worksheet for this year are the actual 2022 figures, specifically the Miscellaneous line- \$10,968 (this was for the additional costs for the new building, including a new sign, fascia trim boards, and the apron). Judy pointed out that there are actual miscellaneous costs in the 2023 budget, such as dues, scale certifications, forms, and port-a-potty rental.

Kate presented the **General Government Buildings, Town Office, Welfare, and Summer Playground** budgets:

Unless otherwise noted lines remain the same.

General Government Buildings

CIP Stipend - \$500 has not yet been paid this year.

Electricity - increase of \$1,750 from \$2,500 to \$4,250.

Heat - increase of \$4,982 from \$2,025 to \$7,007. This is for propane.

General Government Buildings Total (with Archive expenses) - \$37,121

Town Office

Phone/Fax/Internet - decrease of \$104 from \$3,500 to \$3,396.

Computer Expense - BMSI-will have to be upgraded for conversion and for NH retirement system update, otherwise retirement would have to be done manually. The upgrade also includes a depreciation module which helps ~~it will also help~~ with town depreciations.

Misc. - background checks.

Town Reports and Ballots - increase of \$1,000 from \$3,000 to \$4,000. Cost of paper supplies have gone up.

Town Meeting Expense - decrease of \$2,000 from \$3,600 to \$1,600.

Dues - increase of \$20 from \$55 to \$75.

Office Supplies - increase of \$1,000 from \$1,500 to \$2,500. Due to increase in cost of paper.

Registry Fees - increase of \$60 from \$60 to \$120. Submissions to registry for current use, private road agreements, etc.

Town Office Total budget (with Archive supplies expenses) \$51,674

Welfare

Welfare Admin Salary - increase of \$180 from \$3,600 to \$3,780. 5% increase.

Social Security - increase of \$11 from \$223 to \$234.

Medicare - increase of \$3 from \$52 to \$55.

Welfare Total - \$9,699

Summer Playground

Director's Salary - increase of \$300 from \$6,000 to \$6,300 (5% increase). The current director is not returning. Will be advertising for a new director.

Staff Wages - increase of \$530 from \$10,600 to \$11,130 (5% increase).

Social Security - increase of \$52 from \$1,029 to \$1,081.

Medicare - increase of \$13 from \$240 to \$253.

Crafts - increase of \$400 from \$100 to \$500.

Directors Expense - increase of \$25 from \$500 to \$525.

Field Trips - decrease of \$1,000 from \$1,600 to \$600. Includes 2 months of a port-a-potty

First Aid Training - \$575. Five staff at \$115 each.

Summer Playground Total: \$21,814

Warrant Article Update:

Articles with a Monetary Implication

Library Foyer plus Chimney Repair - \$35,500 The chimney repair should eliminate the water leak.

Library HVAC - might only do air exchange system and not air conditioning due to increase in Foyer/Chimney cost and only \$20,000 in the Library Capital Reserve Fund- \$44,000

Fuel Contingency - \$15,000 (from Unassigned Fund Balance)

Fire Department Insulation - \$20,000 (from taxation)

Highway Overhead Doors - \$16,000 (from taxation)

Highway Chip Sealing - \$200,000 (from taxation)

Advocate - \$8,000

CIP - \$365,000, not sure if totally from taxation

Security Cameras - securing cost from vendors

Repair wall at the Cemetery

Articles with no Monetary Implication

Petition to reduce zoning from 4 acres to 2 acres in the rural zone (would be on the ballot, not a "warrant article")

Veteran tax credit readoption

Pay per Throw - Recycling Committee plans to pursue this for 2023

Community Power/County - no decision to date

Ability to receive donations for Lake erosion - possibility of Capital Reserve Fund

Unassigned Fund Balance Update:

Current balance is \$1,098,278

To maintain 8% - retain \$900,000

Currently committed: \$30,000 to reduce the tax rate in 2022

Remaining amount available for offset to warrant articles: approx. \$168,000

The BOS is concerned about the Library building. We are spending about \$100,000 per year to repair and maintain the building.

Nancy asked what happened to the grant line for Emergency Management. Grant (that will need a matching grant for pocket monitors and gear) is for Forestry.

Flood Control - Kate said that we should be getting some funding. DRA usually provides these figures.

Will review Revenue on January 3rd. Kate will provide BOS approved Library and Planning Board (increased postage to \$375) budgets.

The next meeting will be Tuesday, December 20 at 7:00 p.m.

There being no further business, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Judith A. Knapp, Co-Secretary