

Dublin Capital Improvement Plan Committee
Meeting Minutes
October 14, 2020

Attending: Sterling Abram, Chris Raymond and Bill Gurney

Sterling opened the meeting at 5:00 p.m.
There were no minutes to review and approve.

Bill nominated Sterling to serve as committee chair. Chris seconded the motion and the motion passed.

Sterling reported that the annual inspection of town buildings was not completed this year. He also reminded the committee of our goal of making recommendations to the BOS regarding funding for the Capital Reserve Fund next year.

Sterling is planning to hold a meeting with department heads to begin the inspections for 2021. A checklist has been developed to make the process easier and more comprehensive.

Roger Trempe, Road Agent and Sterling reviewed the condition of Town bridges in 2019 and will do another survey next year.

The Charcoal Brook bridge replacement was completed in 2016.

The Charcoal Road/Howe Reservoir bridge is in good shape with a replacement date of 2040. Condition of the bridge on Burpee Road will be checked next year.

Cobb Meadow bridge has been done.

Craig Road bridge is OK.

Gold Mine Road bridge is OK.

McVeagh Road bridge is OK.

Old Marlborough Road bridge is OK.

Old Troy Road bridge is scheduled for 2028.

Page Road bridge is OK.

Pierce Road bridge is done.

Thorndike Pond Road bridge is OK.

Upper Jaffrey Road bridge over brook is scheduled for 2021.

A discussion was held regarding the anticipated request from the Fire Department for the purchase of AEDs and a 12 Lead Monitor for the rescue truck. The service contract on the equipment expires December 2021. Total cost is estimated to be \$60,000. The question was asked whether the monitor can remain in service after the contract expires. It was agreed that these types of expenses should be included in the CIP rather than learn about the expense during the budget preparation period.

A discussion was held about the status of the fund balance surplus and whether those funds could be used to buy the new equipment for the Fire Department.

Heavy Highway Equipment:

The purchase of a 1 ton truck is scheduled for 2025.

After repairs to the 6 wheel #3 truck in 2020, should the replacement date be moved forward 35 years rather than 20 years? Chris will speak with Roger about the change.

Police:

Should the cycle for patrol car replacement be moved back (next purchase scheduled for 2021)?

Library:

The membrane roof replacement for the Library has been completed with additional costs for sheathing replacement due to water damage. It was agreed the next roof improvements should be scheduled for 2040 and no funds set aside in the 2021 capital improvement request.

Recycling:

The Recycling Committee has their own funds for improvement from tipping fees at the Transfer Station. There are discussions ongoing regarding a new building to replace the storage trailers. The Swap Shop has been connected to the electrical service for the office. The Shop also needs a new roof, paint and brush cleared.

Highway, Roads:

\$90,000

Town Buildings:

The Town Hall main and addition roofs have been replaced in 2020.

Next meeting of the CIP Committee is scheduled for November 4, 2020 at 5:00 pm.

The meeting adjourned at 6:50 pm.

Respectfully Submitted,
Bill Gurney