

Town of Dublin, New Hampshire

CIP Committee Meeting Minutes (DRAFT)

September 29, 2021

Attending:

Sterling Abram Acting Chair; Allen Hearn, Chris Raymond, Rick MacMillan and Bill Gurney

Sterling opened the meeting at 5:02 p.m.

A motion was offered to approve the minutes of the last meeting that the Committee held on January 6, 2021. Following discussion and amending several spelling mistakes, a motion to approve the minutes as amended was approved unanimously.

A motion was made by Bill to nominate Sterling Abrams to serve as committee chair for 2022. The motion was seconded and approved unanimously.

A discussion was held regarding the construction and renovation dates for the Fire Station. It was determined the building was built in 1968 and renovated in 1985.

The Committee raised the question of adding a new line item under Town Buildings to set aside funds for improvements to the grounds of Town properties. This would cover items such as sidewalks, steps, landscaping, etc. The discussion was tabled and will be taken up at a future meeting.

Concerns have been raised about the water systems in some buildings. Although potable, there is rust or sediment in the water systems of the Town Hall, Archives and Library buildings. Also, updates to the plumbing system at the Post Office may be needed. Further discussion will be on the agenda of the next meeting.

The Fire Department is scheduled to purchase a new 12 Lead Monitor at a cost of approximately \$33,000.

Chris raised the question of inviting Department Heads to attend a CIP meeting to review their CIP schedule so the Committee can update its spreadsheets. Roger Tempe, Road Agent is scheduled to attend the next meeting to help update the Highway Department improvement schedule.

On October 23, 2021, a Primex Insurance Appraiser will be visiting Dublin to survey Town buildings. Primex provides insurance for Town buildings. Our Building Inspector, Michael Borden will accompany the appraiser and will prepare a list of necessary improvements for the CIP Committee to review.

Scheduling of Next Meeting: October 13, 5:00 p.m. to be held on the lower floor of the Town Hall. Masks are required for attendees. On November 15, the CIP Committee is scheduled to

meet with the Selectmen at 4:30 p.m. A meeting with the Budget Committee is scheduled for November 16 at 7:00 p.m.

Respectfully Submitted,
Bill Gurney