

**Town of Dublin**  
**HOP Grant Committee MINUTES**  
**June 19, 2023**  
**7 PM Town Hall**

Attendees: Sue Peters, Margot Sprague, Donna Garner, Carol Ogilvie, Ivy Vann, Jay Schechter, Dan Scully, Katy Wardlaw, June Brening, Emily Primrose, Dan Primrose, Mary Loftis, Nina McIntyre and John Morris.

Minutes of the May 25, 2023 meeting were approved as written. Donna made the motion and Margot seconded.

Minutes of the June 5, 2023 meeting were approved as written. Nina made the motion and Katy seconded.

Sue distributed an agenda with focus groups and key dates, two sets of minutes and a proposal for help with the July 22 launch event.

Sue reported that invoices through May total \$12,250, about ½ of the grant money.

Sue and Donna presented an alternative proposal for the launch event. This was discussed at length and the consensus was that the committee proceed with Ivy's plan, which she will submit in written form to the committee by noon June 20, 2023. Several committee members emphasized the importance of capturing and sharing the results / community input from the event since it will guide future outreach focus areas.

Margot distributed a list of tasks and proposed committee member assignments. This was circulated and accepted with a few changes proposed.

Ivy gave a brief review of each of the three documents produced and circulated.

- The code audit highlighted areas Ivy sees as barriers to denser, village type setting, housing. Don commented that this is a starting point for the Planning Board to make its changes.
- The Needs Assessment highlights the need for smaller housing units to offer a range of sizes. In addition, Dublin's demographics show an aging population which occupies large houses, and offering smaller housing units may be attractive to downsizers.
- The Vision / Survey results were as expected, respondents wished to continue having a rural town feeling.

Don commented that public engagement will continue for the next 18 months and zoning ordinance changes will be in phases.

Margot put a call out for someone on the committee to become chairperson and/or organize the meeting agendas. No one volunteered during the meeting.

A short discussion on the timing of a second survey focused on waiting until after the results of the launch event are processed to allow more targeted questions.

The next meeting is July 10, 2023, 7 PM, to allow time to prepare for the July 22 launch event.

Adjourn at 8:32 PM

Respectfully submitted, John Morris, Secretary pro tem