

APPROVED

DUBLIN PUBLIC LIBRARY

Trustee's Meeting 7:00 PM January 12 ,2022

Attending: N. Cayford (Chair), G. Bartlett, B. Gurney, J. Finnegan, B. Haire (alternate), J. Rizzo, C. Snitko, B. Walker, R. Lovett (Director), M. Paige , FDPL rep.

Regrets: C. Cerroni

Minutes of December 8, 2021 accepted with the following corrections and additions: election registration starts January 19th and goes until January 28, 2022; alternate added to B. Haire's attendance; Bill Gurney invited Sterling Abrahm to assess the problem and Sterling... The capital improvement committee recommended that \$10,000 ; Brendon replaced with Brandon. Motion to accept minutes as corrected by C. Snitko; seconded by B. Gurney. Motion accepted.

Gifts: Two books from R. Avril; check for \$100 to be used towards the gutters by the Sue Gillette family. Motion to accept gifts by N. Cayford; seconded by J. Rizzo. Motion accepted.

Announcements: N. Cayford stated that those running for elected office have to register between Jan. 19 and 28th at the Town Clerk's office. Two people have signed up for trustee vacancies: Bess Haire and Maureen Huslander. Celeste stated that it is open to anyone who wishes to run.

N. Cayford reported that The Tin Shop, Ed and Peter Packard came to Dublin last week to measure the building for the reproduction conductor heads and downspouts. The town has paid them 50% of the NHSCA grant fund. When the project is completed in the spring, the Friends would like to be involved in any celebration.

Director's Report: R. Lovett reported that the Advocate will now post town meetings again but they will be in column format. Several towns are declaring their own state of emergency and their libraries can then meet by zoom (as long as it is open to the public). Dublin may do this. Rachael is working on the state annual report. Opening policy: we have an in person schedule presently with legos and book buddies. Story time attendance is scattered. The therapy dog is coming to book buddies and Dave Dewit is scheduled in February to visit. All kids wear masks and are spread out downstairs most of the time. They go upstairs to choose a book at the end of meetings. Rachael feels we are okay with this schedule, and all children are from DCS where they are already together. No adult programs are in person; all are zoom. The staff feels comfortable with these arrangements. General agreement that we will continue with children's groups. The Friends have an ancestry workshop set up, hopefully it can be virtual. Rachael will add that we have Ancestr . com to the website; it must be used in the library. She inquired if we would like to add an IT Help Desk, maybe an hour per week. Let her know if you know of anyone who would do this.

Financial Report: B. Gurney does not have an updated financial statement yet. \$15,000 was withdrawn from the People's Securities account and deposited in the checking account. Two checks then written for mold remediation and dehumidifiers: \$9584 to Peniel, and \$3958 to Rachael to reimburse for dehumidifier purchase.

Builds and Grounds: Nancy reported that three new water tanks were installed. Moldy smell in vestibule might be from mold mitigation. Bill cleaned out dirt from the book deposit boxes. Nancy purchased caulking to fill in the cracks under the vestibule wood for now. Basement humidifiers are set at 35% and are not coming on often. Discussion of crawl space: concern about mold growing in there: Nancy will ask Peniel about what should happen with that space. Tim Twitchell came recently and will give us an estimate for upstairs lighting. Ballast in the bathroom is causing the noise and he suggested we by pass it and use LED lights. Celeste will look in to notes on Eversource information about LED lights and cost. There was a rebate then but the program was dropped. James stated that eventually the savings in electricity would pay for lights. Tim said that replacing the present cables will also be expensive.

Strategic Planning ;J. Rizzo reported that the committee met in early December to discuss publicity of the survey: the Advocate, a newsletter by Rachael, Friends contacted their membership, and Nancy made a mailing card that went out. 61 people have responded; 12 since the mailing went out. Survey takes about 4 minutes and completion rate was 75%. There were also individual responses to the open ended questions .By the end of the month the responses will be evaluated and an action plan will be decided. We may do a follow up survey eventually.

Unfinished business: The charging station was ordered in early December but then there was back and forth about graphics and color so it was submitted this week. Alternate position discussed: R. Oja decided no. Nancy approached Linda Abrahm who is interested. Celeste suggested that in the past we wait until after the election and if there is a third person on the ballot they are usually asked. As it is only 6 weeks away, consensus was to wait. James suggested that if a third person doesn't sign up then an alternate be invited.

New Business: Celeste requested that we hold off on new business; goals and dreams to shorten the meeting as the board still has a closed meeting to follow this regular meeting.

White board briefly discussed: it will require adhesive to the wall and will need a molding around it to keep markers from going on the paint. If anyone has a suggestion for a volunteer to install the molding, please let Nancy know. Rachael will talk to Richard about it. Art in the library briefly discussed: Nancy stated that the art needs attention, cleaning, improve the display; she knows of a man who would assess it for free. She would like to have a self guided tour created which would require about three volunteers. We will discuss more in February.

Motion to adjourn: G. Bartlett made a motion to adjourn the meeting and move into a non-public session: seconded by B. Gurney. Motion accepted. Meeting adjourned at 7:58 PM.

Next meeting: February 9, 2022.

Respectfully submitted,

Gail Bartlett, Secretary