

APPROVED

DUBLIN PUBLIC LIBRARY

Trustee's Minutes 7:00 PM January13, 2021

Attending: Meeting held by Zoom due to current COVID-19 restrictions. C. Snitko (Chair), G. Bartlett, N. Cayford, C. Ceroni, S. Gillette, B. Gurney, E. Walker, R. Lovett (Director), M. Smith (alternate), Julie Rizzo, guest, Joan Rowett, FDPL representative.

Announcements: Celeste stated the rule of the meeting to raise your hand to speak. There are two positions open for library trustee: a two year term to fill Nancy's regular position (she is now a permanent trustee), and a three year position. There is a link to download an application. The person must specify which term they are running for. Sign up is January 20-29. Bill needs to decide if he will run, as he is currently in an appointed position to fill D. Flynn's vacancy. Celeste will send an updated list of trustees and terms to Rachael to update the new town website.

Nancy welcomed Julie Rizzo and introduced her to board members. Julie was a writer in a communications office and has recently retired from Franklin Pierce; she is planning to run for library trustee.

Minutes of December 9 ,2020 reviewed with change of Town Administrator to Town Clerk, and a sentence updating the MOU status was added. Minutes approved with addition and correction by N. Cayford; seconded by S. Gillette.

Gifts: There were no gifts in the last month.

Director' Report: There are a few new programs: Book Buddies is now being held virtually after school starting next week when school resumes in session attendance. It is held at 4PM on Tuesdays to give the kids time to get home from school as kids can't go into the library now. An adult book group will be held at the end of the month. 12-15 books through the ILL will be available and the meeting will be by zoom. Information is on the library website. New news this morning: Elizabeth will be leaving for a full time job in Vermont. She will stay on the payroll until February to cover Saturday. Her position is 11 hours per week. Ellie has another part time job in the Fitzwilliam Library but has worked out a schedule so she can remain 10-15 hours at each library. Rachael stated that it is a struggle to keep part time workers. Rachael is doing the annual town report due at the end of this week. Maintenance has been scheduled for the elevator, fire extinguishers, etc. The Friends had a large book donation for the book sale planned for May to be held outdoors. The books are in the lower room now and Rachael will go through the boxes to choose any that are useful for library use: the rest will go in the sale.

Financial Report: The report was sent this afternoon to board members. The checking account had \$100 expense for petty cash, \$200 in deposits from donations, and 11 cents of interest for an ending balance of \$4,683.11. Our town budget ended with a \$17, 180 surplus, which is given back to the town. This was due to less salaries being paid with the library being closed or limited use for several months. An additional CD of \$5,911.51 showed up on the end of year report, titled Town of Dublin. Bill was not aware of this CD as it was not listed on the old paperwork so he will investigate and report back. It is a nice bonus to have. Our 2021 budget was approved by the budget committee as was the warrant article submitted. Both will be voted on at Town Meeting.

Buildings and Grounds: The Tin Shop in Beverly is working up a price. We don't have a state application for a grant yet but we prequalified for a preliminary grant. Rachael reported that there was water in the basement one time before the ground froze. None in the last three weeks.

New Business: Alternates discussed: Allen Davis gave his resignation in November. He enjoyed serving and thanked the board. He has not attended any of the zoom meetings this year. There are no requirements for numbers of alternates but it is recommended that up to three be allowed by our bylaws. Alternates take an oath of office. Nancy stated that Jerry Bird of Church Street is interested in becoming an alternate. He had planned to attend this meeting tonight but had a conflict. An alternate may vote if a regular trustee is absent and Marty would be the first alternate asked to vote. It was decided to invite Jerry to attend the next meeting. Julie asked if it was better to serve as an alternate first before running for trustee but we want a new trustee to start. Sue commented on how helpful the new trustee training from the NHLTA was and that is also a wonderful group. As Marty is also resigning as an alternate in March, that is another reason to have a new trustee join. By our charter bylaws, there are 3 permanent trustees assigned for as long as they will serve and 5 trustees voted in who serve three year terms. The board makes a selection for an alternate, that is then reported to the select board, and the person is then sworn in.

Unfinished business: Beth read the letter regarding the MOU sent by the subcommittee to Select person Carole Monroe. The letter states the reasons we still wish to meet again to work on a compromise Mou. Beth feels they are missing the point of the biggest RSA and that we need to meet again by zoom. There has been no response yet from Carole. Nancy volunteered to set up a zoom meeting and Beth will email Carole. Nancy mentioned an article in the most recent NHLTA newsletter about the amazing back and forth between North Hampton's library trustees and the select board there. An MOU would have helped them.

Bylaw review: Several bylaws were reviewed. Celeste will retype the changes and send out to members. We will vote on them at the next meeting. The mission statement was reviewed. This can be added to the front of the bylaws.

Motion to adjourn: C. Cerroni; seconded by B. Gurney. Meeting adjourned at 8:26 PM.

Next Meeting: February 10, 2021 at 7:00 PM/

Respectfully submitted:

Gail Bartlett, Secretary