

APPROVED

DUBLIN PUBLIC LIBRARY

Trustee's Meeting 7:00PM February 10, 2021

Attending: Meeting held by Zoom due to current COVID -19 restrictions. C. Snitko (Chair), G. Bartlett, N. Cayford, S. Gillette, B. Gurney, E. Walker, R. Lovett (Director), M. Smith (alternate). Guests : M. Page FDPL representative. No regrets. Absent: C. Cerroni.

Announcements: NHLTA Spring Conference will be held virtually, not Zoom but a similar site on May 12th and 13th. Registration information is being sent out. Cost is anticipated to be less this year due to format. Town elections on Tuesday, March 9th. Absentee ballots are available. Bill Gurney running for a 2 yr. term (to complete Nancy's 3 year term who is now a permanent trustee) and Julie Rizzo for 3 yr. term as DPL Trustees.

Meet the Candidates at the Library discussed. It is usually held the Saturday before elections (would be March 6th). Meeting via zoom, or out in the parking lot are possibilities. Meeting outside more conducive to chatting. Will be held from 10 AM-11AM. Coffee and hot chocolate will be served. Will be held weather permitting. Rachael will put notice in the next Advocate.

Minutes of January 13, 2021. Letter E removed from spelling of Lovett. Moved to approve with correction: N. Cayford, seconded by B. Gurney. So moved.

Gifts: Numerous boxes of books donated by Ruth Thompson. Most will be going to the FDPL book sale. Rachael will go through them first. Rachael will also be purchasing books in honor of the people that we received, in memory of. Motion to accept gifts: G. Bartlett; seconded by S. Gillette. So moved.

Director's Report: Next phase of opening discussed. Rachael stated there is a big divide in this with area libraries. Peterborough and Keene are open with limited appointments for computer use only. We've had no computer requests. Fitzwilliam, Troy, and Sullivan are open. Concerns discussed: there has been an increase in town cases and some cases in the school. Variants might be here in March and it's too cold to open the windows for air exchange. Unanimous decision made to stay safe for employees and patrons so will continue with curbside service for now; Bill commented on the good job being done loaning materials. Rachael said there are about 4 appointments a day. Will relook at this in March meeting. Rachael discussed upcoming programs which include a Red Sox zoom program. All are listed on the library calendar. The Friends are looking at a book sale in May or June; they are not sure about the location. Celeste expressed concerns that the library site should be used for the sale. A seed library should be up and running at the sale; they are looking for donations. Nancy may do a display of the gutters at the book sale.

Budget discussed: as Town Meeting will not be held until June, departments will be run on a default budget based on the normal budget until approved at town meeting. Bill stated that we can go out and seek bids on building projects but add that it is contingent on Town Meeting passing the warrant article.

Buildings and grounds: Nancy reported that once the warrant article is approved the drainage project will be done first and then hopefully the catch basins and gutters will be done later in the summer, depending on receiving a grant. Nancy, Jerry Bird, and Sue attended a grant meeting. It was suggested that we apply for a grant in the arts branch as they offer up to \$20,000 and this project would qualify.

We can make a strong case for tying the gutters, downspouts and catch basins together esthetically and reproducing them in copper. This artistic addition to the building is something the public should enjoy. The projected cost is \$9600. The application is due in June. Anyone with ideas or if they would like to help may email Nancy. Meg stated that the FDPL cannot contribute to maintenance projects according to their bylaws but Nancy could still do an exhibit at the book sale.

Financial Report: Bill stated that the report will be sent out when an update is available. The checking account has \$100 of donations added for an ending balance of \$4783. People's Securities had a gain of \$4904 for the year. We withdrew \$8000 from that account . There is no update on town budget figures: Celeste will talk to Kate.

Unfinished business: Bylaws updates reviewed. Celeste requested that rather to go in depth in the bylaws regarding the officer duties that each officer should write a separate job description. Motion made by N. Cayford that we accept the changes to the reviewed and revised bylaws. Seconded by S. Gillette. Vote taken: all approved. Celeste will send corrected copies to all members to put in our policy books.

MOU update: Bethe reported that she had contacted Carole Monroe , select board member, several weeks ago to set up a time to further discuss the MOU proposal. The day after our last trustee meeting Carole sent a response addressed to Celeste and Bethe, pretty emphatically stating that the select board is not willing to proceed further with this. Bethe requested that Celeste read the letter to the board which she did. Nancy made a motion that we make copies of the MOU and place in our red books for members to refer to, as it is a good guideline. Gail seconded the motion. Motion discussed ; Celeste suggested putting a copy in a file . Gail stated that this is a good reference for current and future trustees and should be readily available in each member's manual. Celeste requested that a paragraph be added to the MOU stating that it was not approved by the select board and is for reference only. The motion passed 5 in favor; 2 opposed.

New Business: Nancy made a motion to nominate Jerry Bird as a trustee alternate. Sue seconded. Motion discussed; Celeste stated that alternate names must be sent to select board for approval. They then must be sworn in. Bethe stated that he may come to meetings. Vote taken; all approved. Celeste will send request to select board for their next meeting. If approved she will include Jerry in the zoom meeting invitation in March. We will still need a second alternate in March. New board members are normally sworn in at town meeting, but since that will not be until June, the Town Clerk will swear in newly elected officials soon after the election. We will elect our officers at the April meeting.

Motion to adjourn: B. Gurney; seconded N. Cayford. So moved.

Next meeting: March 10, 2021 at 7:PM.

Respectfully submitted.

Gail Bartlett, Secretary