

DUBLIN PUBLIC LIBRARY TRUSTEES

Meeting 10/11/2023 – Minutes (DRAFT)

Meeting called to order at 5:00

Attending: Christopher Sprague, Bess Haire, Sophie Luxmore, Linda Abram, Kathy Nichols, Pamela Bator, Volkert Volkertz (Librarian), Joan Rowett (Friend of Library)

Absent: Julie Rizzo, Maureen Huslander

Prelude to the meeting: Chris reminded us that on September 24th we were staffless and now we are up and running. Many thanks to Volkert and our amazing volunteers!

Minutes: Kathy Nichols moved to accept minutes from Trustee's Meeting on 9/13/23, seconded by Lawrence Graves with unanimous approval.

Goals and Objectives: There was discussion of our peer-to-peer analysis, and it was decided that we needed to take Jaffrey, which is much larger, out of the equation. Pam will work on that and give us an up to date analysis. Pam put together a colored print out of the DUBLIN PUBLIC LIBRARY AT A GLANCE. This is something that we could pass out and use to spread the word.

Sophie mentioned that the Dublin School would like to use our library and get cards even though they have their own library. The hours we now have don't work for them so that is something to consider. Our intention is to go from 12 hours to 27.

Programs: Chris will send the information we have to Pam to update the computer. A program list will go in to the Advocate. Volkert will do a Children's Program with stories and song on the first Wednesday of each month at 11:00. There will be a Story Teller coming on the 15th of November. Bess plans on doing afternoon programs for the children with the help of a volunteer.

Personnel Committee: We are grateful for all the volunteers and have October's calendar filled in. We will keep that going as long as necessary. There was a suggestion we have a time of volunteer training.

Holidays: After discussion a motion was made by Lawrence to have 11 holidays each year for our staff. The specifics for 2024 will be determined later in October. This will keep the amount of holidays we have lined up with the town. This was seconded by Pam Bator with unanimous approval.

Building and Grounds: Lawrence brought up a concern about budgeting for Bergeron. Although they are cutting costs and giving us a wholesale deal the cost will be approximately \$2000 more than the bid submitted in 2021. The cost of materials has gone up significantly. Lawrence will discuss this with Kate.

Technology: There are two ways to go with updating our computers:

1. Charlie, a helpful and techy patron, offered assistance with fixing and updating what we have.
2. We could hire Twin Bridges to replace them over the long term.

Keys: A motion was made by Pam Bator to rekey the Library Building as defined by Keith Swenson at A1 Locksmith valued at \$969.00. It was seconded by Kathy Nichols with unanimous approval. There was a discussion of possibility of installing a lock box.

A Motion to adjourn was made by Linda and seconded by Kathy with unanimous approval.

The next meeting will be on November 8, 2023 at 5:00 pm.