

DUBLIN PUBLIC LIBRARY

Minutes - FINAL

Trustees Meeting 5:00PM September 14, 2022

Attending: N. Cayford (Chair), R. Lovett, (Director), C. Sprague, Emily Bennett, M. Huslander, J. Finnegan (on zoom), B. Haire, Linda Abram (alternate), K. Fuller (Town Administrator on zoom)

Absent: J. Rizzo

Minutes of the meeting on 8/10/22 were discussed and approved.

Reports:

Director's Report: The library's very popular children's program is underway. Halloween activities will be happening during the last 2 weeks in October.

Adult programs will be on going as well.

The holiday closures were discussed because they don't always coincide with the regular town employee's calendar. Chris suggested that Rachel come up with recommendations for dates that will work best, and we will discuss that at the next meeting.

The budget for the library was discussed. The need for computer updates was emphasized and should be part of the strategic planning and budgeting.

What The Friends of the Library raise is supplemental to the budget and is handled by Rachel who does the programs.

Good news! The number of patrons has been going up.

Town Administrator's Report: The BOS recommends our warrant article for the foyer rot be extended to include air-conditioning for the library building. The reason is that the three dehumidifiers are causing the energy cost to excel beyond normal.

Our AC unit is straining to keep the library comfortable. The two together are causing the energy costs to be exorbitant. The trustees welcome the idea and will work with the BOS to achieve this goal.

Treasurer's Report: Bill Gurney has resigned as Treasurer. Nancy moved to nominate James Finnegan as new treasurer. Several seconded it and the motion passed.

There was recognition that the staff salaries need to be on par with the rest of the libraries of similar scale in the state.

Building and Grounds: Nancy reported that approximately \$1400 was needed to replace two failed windows.

Nancy reported on the Art Restoration. The painting by Joseph Lindon Smith has been restored and retrieved. It is now at Jane Simpsons and in the process of being framed.

Nancy emphasized the importance of climate control and the importance of mold mitigation.

Alternate Search: Maureen reported that an alternate has not been found. Julie has agreed to help Maureen in the search to find a Dublin resident willing to serve.

Strategic Planning: Chris requested a special meeting to agree to a strategic plan and come up with a mission and vision statement. A request was made by Nancy that all board members be in attendance to approve this. That meeting will be held on October 3rd at 5:00.

The funds available need to be approved before finalizing the plan. We need to let the town know just what our library does for them, tell the story and turn information into insight.

At the Open House on November 5th, we should be ready to introduce a self-guided tour.

Chris will work with Rachel in preparing the Advocate article. It was agreed that marketing the plan properly was key to this endeavor. The theme for the Strategic Plan was changed from Join the Club to JOIN YOUR CLUB! This sounded more inclusive to everyone.

Motion to Adjourn: was seconded and approved.

Strategic Planning Meeting: October 3, 2022 at 5:00 p.m.

Next (regular) Meeting: October 12, 2022 at 5:00 p.m

