

DRAFT

DUBLIN PUBLIC LIBRARY

Special Trustee's Meeting 7:00 PM June 15, 2020, Zoom meeting

Attending : C. Snitko (Chair), G. Bartlett, N. Cayford, C. Cerroni, S. Gillette, J. Holmes, D. Flynn, M. Smith (alternate), R. Lovett (Director). Guest: M. Page (FDPL).

Absent: B. Walker, A. Davis, B. Gurney

Meeting called to order via ZOOM at 7:02 PM by C. Snitko (Chair). Meeting agenda to discuss finishing the Gowing Room Project and discuss reopening of library phases.

Motion made by N. Cayford to have Mortite complete spraying the Gowing Room with fire retardant paint, paid for from the library's checking account and Mortite contributing the labor at no cost to the library. Seconded by G. Bartlett. Discussion followed. Review of the process of the bid : Anthony assumed the quote was only to spray the mechanical room as he thought the area with studs would be covered with wallboard. The library assumed the studs would be covered with paint. Nancy stated that she checked with Mike Borden and that the fire code states that either wallboard or fire retardant paint may be used as coverage. General consensus was that we do not want to install wallboard. The original bid did not specify rooms; the invoice stated work was for mechanical room only. He was very upset when Nancy went back to him with trustee request to finish the room at no further cost to the library. As a compromise Nancy asked if he would do the labor at no cost if the library paid for the \$600 of paint. He agreed and said he would do the remainder of the work ASAP once decision was made by trustees. Connie didn't think we should spend more money as there was no mention of particular rooms in the bid. Celeste also did not agree with paying the additional amount. Anthony admits a mistake was made on both sides. Jane stated that there seemed to be vagueness on both sides about what rooms were to be done. At completion of discussion the motion was voted on and carried 5:2. Nancy will notify Mortite of our decision.

Jane inquired if in the future an outside consultant could be invited to a subcommittee meeting. Celeste stated no and that a consultant might want to be paid. Nancy requested that another member be added to the building and grounds committee as she is finding this job very time consuming and would like some added help. Celeste stated that chairmen need to be appointed. Nancy that she was asked to do this job and Dorsey and Gail agreed. Celeste recommended that Rachael be added if agreeable. Rachael agreed to help, especially with the upcoming roof project.

Celeste has reviewed the Governor's latest communication regarding reopening of libraries. She will email the link and asks that all read it before our July meeting. It is totally up to the trustees and Director on when and how to open. It is only a recommendation but it includes a lot of mandates within for cleaning, safety, etc. There are many steps that have to be done. Nancy stated that the rules are changing all the time. While treatment of surfaces is still important, wearing a mask is a priority. Rachael asked if the library could have some of the cotton masks Nancy has been making in case a patron doesn't have one before entering the library. Dorsey suggested disposable cotton masks available at Job Lot, 40 for \$39. Nancy stated that studies have shown a good cloth mask screens 70% of droplets while paper only screens 30%.

Next meeting, July 8th at 7:00 PM will also be by ZOOM.

Celeste stated that the Town will get Mortite's invoice but will want to know the work is completely done before giving payment.

Meeting adjourned at 7:35 PM.

Respectfully submitted,

Gail Bartlett, Secretary.