

DRAFT

DUBLIN PUBLIC LIBRARY

Special Trustee's Meeting May 27, 2020 7 :00 PM

Attending: By zoom : N. Cayford, G. Bartlett, C. Cerroni, S. Gillette, R. Lovett (Director), E. Walker, By phone: C. Snitko (Chairman). Unable to access zoom: D. Flynn, J. Holmes. Absent: M. Smith, A. Davis, B. Gurney(alternates).

Meeting called to order at 7:18Pm as Celeste was unable to open scheduled zoom meeting. Second zoom opened by N. Cayford. Meeting held with much difficulty with sound. Celeste announced that the meeting would be limited to three agenda items: Gowing Room Update, selection of contractor for roof repair and staffing issues.

Nancy Cayford, Buildings and Grounds Chair stated that she met today with Anthony and after two weeks of work with difficulty obtaining a compatible electric source, it was found that the Town Hall Power Panel is compatible with his equipment. He will be coming next Thursday, June 4th to do the spray foam work. The town administrator knows and it is on the calendar. It should take only one day. He needs 4 feet between the wall and items. Book shelves will have to be moved. Nancy will ask Richard to help, and Celeste may be called if extra help needed. Nancy will call for more volunteers if needed.

Roof Bids: Celeste stated that Guyer and Niemela submitted bids a second time: Guyer's bid was \$11,500. Niemela's bid was \$ 19,800. Nancy stated that we originally had three bids which included a bid for \$26,500 from Melanson. All bids addressed three of the same issues but Guyer bid did not address all the problems; in particular, the rot issues. Brooks went up on the roof. Bids discussed: Nancy stated that Brooks can be trusted to do a good job and stands behind his work. Gail stated that Brooks worked on her home and was very thorough, did a great job, particularly careful with daily clean up and stayed within budget. As the two bids were reviewed it was felt that the Niemela bid is more complete to meet our needs. Motion made by G. Bartlett, seconded by N. Cayford to recommend that Brooks Niemela be awarded the contract. During further discussion Bethe and Connie expressed concerns about added expense if further damage is found. Celeste stated that we have the written bids to decide on the presented work and all three bids state that if something new is found there will be additional costs. Motion carried with 4 yes; 2 undecided. Celeste will call the administrator and let her know we have chosen N iemela and Nancy will call Brooks and tell him he was awarded the bid.

Employee resignations: Rachael stated that two more employees have resigned: R. Oja and G. Smith. They both put their resignation date as June 7, 2020. Rachael requested that their resignations be accepted as immediate. They have received 10 weeks of pay and not been asked to work during that period except for one zoom meeting. As There will be no work for them in the next two weeks, Rachael suggested that payments be stopped now.

The meeting adjourned at 7:52 when zoom ceased.

Respectfully submitted,

Gail Bartlett,

Secretary