

Town of Dublin



Planning Board Minutes

PO Box 277
Dublin, NH 03444
September 1, 2022

The Planning Board met for its regular meeting and public hearing on September 1, 2022 at 7:03 PM. Present were Chairman Bruce Simpson, Steve Baldwin, Donna Garner, Kirsten Colantino and selectmen's representative Susan Peters. Alternate Neil Sandford was also at the meeting. Alyssa Vautier also attended to understand the secretary's job. Bruce appointed Neil in Caleb's position for this meeting.

Alyssa Vautier Interview

Alyssa shared her background and her desire to work in town government. She grew up in Nashua moved to Peterborough and loved this area for the nature and the present rental for its large back yard. She loves the quietness. She loves New Hampshire and wants to give back to her community.

Bruce shared that he tried to get on zoom but it gave an error message asking for the town administrator to verify. Susan shared that the select board is still working on setting up the basement floor for technical equipment to make zooming better for future meetings. This would be part of a renovation of the basement space and select board is still gathering quotes. A couple of quotes have come in but the final decision has not been made. The board discussed a couple options.

Alyssa stepped out while the board discussed her candidacy. Bruce shared others that had showed interest but several had declined for various reasons. Donna and Neil recommended the board hire her. Donna moved to hire Alyssa. Seconded by Kirsten. The motion passed unanimously.

Meeting Minutes for August 11, 2022

Susan proposed some editorial changes in the wording along with a duplicate "that". Kirsten moved to approve the August 11th minutes, as amended. It was seconded by Steve. The motion passed.

Conditional Use Application

Steve suggested that we officially adopt the application form as amended from the last meeting. The secretary passed out copies. Steve moved to adopt the form and Kirsten seconded the motion. The motion passed unanimously.

Grant Application

Donna shared the criteria for the first grant request which is to review the Master Plan to see what parts support affordable housing. Kirsten asked if we needed to officially hire Lisa

Murphy to work for the board for these applications. It was explained that the board needs to first come up with a draft application to send to Lisa. The board discussed the name for the project. The second application has to do with an audit of regulations and their effect. The third application has to do with regulatory development and changes to be made.

Donna offered to work on the draft and invited everyone to send their suggestions by a week from today (September 8). She will try to complete it within the next two weeks. The next meeting will be September 15, 2022. The meeting will need to be posted.

The board discussed various options to attract affordable housing.

Susan asked about the size of the sign for the Dublin Art center. Bruce felt that the sign is grandfathered even though it was not a business for a year. Bruce shared that there was no intention to abandon the sign and that is what the courts would look at.

Kirsten asked about the follow-up on approvals. The secretary suggested that the board could request photos after the project is complete as a simple provision of the approval. Bruce suggested that the board could use conditional use permits as a way to follow up. The special exceptions in the ordinance could be changed to conditional use permits, which the Board would have the power to revoke if the conditions were not met.

At 8:45 PM Steve moved and Kirsten seconded a motion to adjourn, and the motion passed.

Respectfully Submitted,

Neil R. Sandford, Secretary