

## Town of Dublin



### Planning Board Minutes

PO Box 277  
Dublin, NH 03444  
August 11, 2022

The Planning Board met for its regular monthly meeting on August 11, 2022 at 7:01 PM. Present were Chairman Bruce Simpson, Donna Garner, Steve Baldwin, Caleb Niemela, Rick MacMillan and selectmen's representative Susan Peters. Alternates Todd Bennett, Bob Sardinskas, Donald Primrose and Neil Sandford were also at the meeting.

#### **Clarence King Driveway application, 579 Old Marlborough Rd, Map 1, Lot 16B**

David Williams from Williams Construction shared a new plan to simply move the driveway a few feet to the west. It would not require a second access and would have a similar contour as the existing driveway with no drainage issues. They are not presently planning to pave it until next year or after they build a barn later. The present driveway is asphalt that will be ripped up. Caleb moved to approve the driveway application as was revised. Bruce seconded the motion and the motion passed.

#### **Conditional Use Application**

The board reviewed the new version of the conditional use permit. Susan suggested a change to the language relating to the septic system. The board discussed the possible wording changes. Bruce moved to amend the application to change the wording to read: "or had a licensed septic installer/designer inspect the system to determine that septic system is adequate for the maximum proposed occupancy." Seconded by Caleb and the motion passed.

#### **Grant Considerations**

The board discussed the various questions that the board would need to address when a grant application is made available. New Hampshire Housing has three grant applications and the board discussed what course to take based on Lisa Murphy's advice. Bruce read Lisa's email where she recommended the board apply for all three and begin work on the application after attending next week's webinar. The webinar will be recorded and available to be watched later for those who register but are not available next Tuesday. Also the board needs to send someone to the Housing Academy which includes multiple training opportunities. The board considered whether to employ Carol Ogilvie as a consultant if and when needed.

Bruce explained the new guidelines that the legislature has recently passed. The board discussed how these laws apply to the planning board.

Caleb asked if the board is going to meet more than once a month to work on these grant proposals. That will be considered after the webinar next week or at the next meeting in September. Bruce raised the question whether the board will assign a sub-committee to work

on this in between board meetings. Bruce will contact Lisa. Donna is willing to work on a sub-committee with Kirsten and Bruce.

**Meeting Minutes for July 7, 2022**

There were corrections of spelling and wording that were pointed out and changed. Steve moved to approve the minutes as amended. Seconded by Rick and the motion passed.

The board considered the secretary's replacement and whether it is time to hire someone who can spend more hours and be available during the day to answer questions. Bruce shared that he has taken a job in Hanover as planner and at some point will probably move and need to resign from the board.

Rick mentioned that the capital improvement committee is meeting again and he would like to propose upgrades to the parking at Dublin Rotary Park.

At 8:54 PM Rick moved and Donna seconded a motion to adjourn, and the motion passed.

Respectfully Submitted,

Neil R. Sandford, Secretary