



Town of Dublin
Select Board Meeting
Monday, November 29, 2021

In attendance: Chris Raymond, Carole Monroe, Susan Peters, Kate Fuller, Town Administrator,
Tim Suokko, Police Chief, Don and Kathy Scott
Zoom: Judy Knapp in attendance

CALL TO ORDER: Chris Raymond called the meeting to order at 4:31 PM

SELECTMANS BUSINESS:

1. **Police Department-monthly update-** Chief Suokko presented a summary of Police activity for the month of October noting that there were no unusual incidents. He updated the Board on the progress of hiring a new full-time officer. Chief Suokko asked if any decisions have been made regarding ARRP funds. The Board will finalize the list soon.
2. **Dangerous Tree removal at Town Hall-** The Highway department requests that the large tree in the back parking by the power lines be taken down. Branches are consistently falling. The Board agrees that before any damage is done to either the lines or parked cars, it is prudent to do so.
3. **Review of Health Trust Return of Surplus-** Kate presented the formula for dividing the returned money proportionately to employees who have paid for health insurance and disability insurance. Employees will receive refunds during the next accounts payable period.
4. **Audit Management letter for signature-** signed by the Board
5. **Appointment and acceptance of resignation/Library Trustees-** Jerry Bird resigned from the Board of Library Trustees effective Nov 20, 2021. The Trustees recommend James Finnegan, currently an alternate, as his replacement. Chris made a motion to accept Jerry's resignation and to confirm the appointment of James Finnegan to finish his term. Seconded by Carole. Roll Call Vote: Carole, yes. Susan, yes. Chris, yes.
6. **Approval of the Minutes from Nov 15, 2021-** Chris made a motion to approve the minutes as amended, seconded by Susan. Roll Call Vote: Carole, yes. Susan, yes. Chris, yes.

7. **Approval of the Non-Public Minutes from Nov 15, 2021-** Chris made a motion to approve the minutes as written and that they remain sealed, seconded by Susan. Roll Call Vote: Carole, yes. Susan, yes. Chris, yes.
8. **Budget updates-** Kate reviewed the Town's Revenue Budget. She noted that some lines (property taxes and motor vehicles) appear quite different because the Tax Collector has changed reporting forms. Kate also mentioned that COVID effects are skewing some numbers. An average of the past three years was considered for more accurate estimates. The Expenditure Budget was updated noting that although there were no big changes, there was an increase to Health Insurance and maintenance for both the generator and the new water filtration system need to be incorporated. Discussion ensued about the financing of the water filtration installation. Chris made a motion to pay this bill out of the Town Building Repair Capital Reserve Fund. Carole seconded. Roll Call Vote: Carole, yes. Susan, yes. Chris, yes.
9. **Misc. Business-**
 - Carole had questioned if NHMA provided mediation services to towns. Kate researched to find that the answer was "No".
 - Welfare Update-Kate is being Bonded to act as the executor of a deceased resident's estate as he has no next of kin. She has had his home winterized to prevent damage. Kate is keeping records of all the Town's expenses for future reimbursement from the estate.
10. **Corner Property East Shore Road/Old Marlborough Road-**Don Scott is concerned about erosion and storm water runoff due to clear cutting, stump removal and grading on this property. He feels that the treatment of this land impacts the entire town and wanted the Board to be aware of the situation. The Board thanked him for his concerns and informed him that they are aware of the problem and are doing all that they can to improve the situation. The State has more authority than a town in regulating conservation concerns and they have been informed of the situation. Don appreciated the Board listening to his concerns. He, too, will contact the State and will report back to the Board if he discovers any useful information.

NON-PUBLIC: Chris made a motion to adjourn the regular meeting at 6:33 pm and enter into a nonpublic meeting under RSA 91-A:3, II (d), seconded by Carole. Vote in the affirmative

Chris made a motion to adjourn the nonpublic meeting at 6:45 pm, seal the minutes and enter a second nonpublic meeting under RSA 91-A:3 II (e) at 6:46 pm; Carole seconded. Vote in the affirmative.

Chris made a motion to adjourn the second nonpublic meeting at 7:00 pm, seal the minutes and enter a third nonpublic meeting under RSA 91-A:3 II (a) at 7:01 pm; Carole seconded. Vote in the affirmative.

A motion was made by Chris and seconded by Carole to re-enter public session and seal the minutes of the third nonpublic meeting at 7:11 pm.

ADJOURNMENT: There being no further business, Chris made a motion to adjourn the regular meeting at 7:12 pm

Minutes respectfully submitted by Pamela J. Cox

Chris Raymond

Carole Monroe

Susan Peters