



Town of Dublin
Select Board Meeting
Monday, December 6, 2021

In attendance: Chris Raymond, Carole Monroe, Susan Peters, Pam Cox, Tom Kennedy, Sterling Abram and Rick MacMillan
Zoom: Judy Knapp in attendance

CALL TO ORDER: Chris Raymond called the meeting to order at 4:30 PM

SELECTMANS BUSINESS:

1. **Transfer Station-Monthly Update**-Tom reported business at the Transfer Station is going well and gave an update on the new building. Tom gave an update on the Landfill Cap; Geo-Insite inspected it and was satisfied. Revenue from recycling was reviewed. The Board asked that Tom keep his revenue sheets attached to his monthly report. The propane heater for the office was not repairable and L&G is going to give an estimate on a new heater.
2. **Capital Improvement Plan Budget**-Sterling presented the CIP 2022 budget recommendations. After a brief discussion, Carole made a motion to allocate the following to the 2022 CIP contribution:

Heavy Highway Equipment	\$30,000
Roads Capital Reserve	\$150,000
Fire Department Capital Reserve	\$30,000
Police Department Capital Reserve	\$15,000
Library Capital Reserve	\$10,000
Town Buildings Capital Reserve	\$50,000.
Total of	\$285,000

Chris seconded. Roll Call Vote: Chris, yes; Carole, yes and Susan; yes.

3. **2022 Road Construction Funding**- Chris proposed a solution for the road repair financing as the capital reserve for roads has been underfunded for several years. He proposed that \$181,164 from unassigned fund balance be used to pay for the 2022 road repairs/maintenance. The road maintenance schedule was also rearranged by the CIP committee and Road Agent to address this funding deficit.

4. **ARPA Funds for discussion-** Carole made a motion to allocate the APRA grant requests as follows:

Police Body Cameras-\$62,637

Improvement and repair for Town Hall Basement (this also serves as the warming and cooling center in the event of an emergency)-\$55,476.15 of which \$2,000 was authorized to pay for a conceptual design. A grant has been applied to for improved air quality equipment; the back up funding source is the aforementioned funds.

Fire Hand Held Portable Radios-\$46,000

Fire Mobile Vehicle Radios-\$30,800

Total \$194,913.15

Chris seconded. Roll call vote: Chris, yes; Carole, yes and Susan; yes.

5. **Budget Review-**Susan made a motion to purchase a new computer for the Archivist and Assistant to the Town Administrator as funds allow for that this year. Chris seconded. Roll call vote: Chris, yes; Carole, yes and Susan; yes.

6. **2022 Holiday Schedule-**Susan made a motion to add Juneteenth to the holiday schedule which falls on June 19th. Carole seconded. Roll Call Vote: Chris, yes; Carole, yes and Susan; yes.

7. **Timber Warrant-**signed by the Board-Susan commented that she talked to the logger from Full Circle Forestry and there is a forestry management plan to prevent any run off of water and there will be no clearcutting, stump removal or disturbing earth during this cut. Don Scott followed up with us via email with some guidance from the State on timber cuts.

- 21-127-05-T- Old Marlborough Road

8. **Approval of the Minutes of November 29, 2021-**Chris made a motion to accept the minutes as amended Susan seconded. Roll call vote: Chris, yes; Carole, yes and Susan; yes.

9. **Approval of the nonpublic minutes of November 29, 2021-**Carole made a motion to accept the three sets of non-public minutes as written; Chris seconded. Roll call vote: Chris, yes; Carole, yes and Susan; yes.

10. **Miscellaneous:**

- The abandoned Camper on the side of Route 101 was removed by the owner.
- The Budget Committee recommended that the Town not seek reimbursement from the welfare trusts for 2021. Chris made a motion to pay welfare costs out of the regular budget. Carole seconded. Roll call vote: Chris, yes; Carole, yes and Susan; yes.
- Insurance coverage was discussed and NHMA and Primex will be consulted.

- Planning Board update: Changes are being proposed around signage, non-conforming uses and subdivision regulations. They will be having a public hearing to inform the public about those issues.
- The Town Audit will start on January 4, 2022.
- Carole had asked for the voting count concerning Town Donations to Health Agencies over the last five years. Jeannine had said that until this year, past voting on this topic had been “Yay or Nay”, but the Warrant had always passed by a large margin.
- Kate reminded the Board that she will be on vacation from December 13th through December 27th, but she will make herself available if a situation requiring her knowledge occurs.

NON-PUBLIC: Chris made a motion to adjourn the regular meeting at 6:35 pm and enter into a nonpublic meeting under RSA 91-A:3, II (e) to consider a letter from Mark Wiseman, seconded by Carole. Vote in the affirmative.

A motion was made by Chris and seconded by Carole to re-enter public session and seal the minutes meeting at 7:11 pm.

ADJOURNMENT: There being no further business, Chris made a motion to adjourn the regular meeting at 7:12 pm

Minutes respectfully submitted by Kate Fuller

Chris Raymond

Carole Monroe

Susan Peters