



Town of Dublin
Select Board Meeting
Monday, December 20, 2021

4:30 PM via Zoom/in person

In attendance: Chris Raymond, Carole Monroe, Susan Peters, Judy Knapp and Alan Edelkind-
Conval School Representative
Zoom: Kate Fuller, Town Administrator in attendance

CALL TO ORDER: Chris Raymond called the meeting to order at 4:30 PM

SELECTMANS BUSINESS:

1. **School Board**-Alan Edelkind reported that the School Board would be finalizing their budget tomorrow night, so he was unable to give specifics. He did say that it appears that the overall budget will be increased by 2%. Clarification was given to the \$750,000. that had been set aside for remote learning. Line items do not necessarily need to be used for intended items. Monies can be shifted to other purposes unless the money was designated in a warrant article. This unused money was placed in the general fund and will be used to offset other expenses which in turn should help lower the overall budget. The District is considering opening Pre-K to all students where as currently it is only mandated for children presenting special needs. Doing so would increase the budget by \$774,000. which is about 1.4% of the current budget. The District is considering hiring an outside consultant to evaluate consolidation and/or reconfiguring current schools. The evaluation would include any impact these actions might have on the children in respect to financial, safety, community, educational and social effects. Since there is no statewide policy on COVID, the district has decided to review circumstances more frequently being more subjective to individual schools. A school will now either be opened or closed, eliminating the hybrid of teaching in person and on-line simultaneously. Safety is a huge concern of the District especially in lieu of the current social media trend of encouraging disruptive behavior in schools. Alan thanked Chief Suokko for his presence at DCS last Friday during the nationwide threat to schools. Disciplinary actions for those students who choose not to follow rules will be part of the District's evaluation.
2. **Initial Review of 2022 Warrant Articles**-The Board reviewed the current list of Warrant Article subjects. Chris made a motion to have the following Warrant Articles funded by taxation presented to the Budget Committee at their next meeting:

- Dublin Advocate-\$3,600
- Health Agencies-\$7,200
- Cemetery Leaf Vacuum-\$5,000
- Capital Reserve-\$285,000

Warrant Articles funded by Capital Reserves:

- Police Cruiser-\$45,000
- Highway Office/Breakroom-\$110,000
- 12 Lead Heart Monitors-(currently pending grant funding possible)
- Accrual Expendable Trust Fund-\$10,000

Warrant Articles funded by Unassigned Fund Balance:

- Chip Seal Town Roads-\$185,000
- Unanticipated Road Repairs-\$50,000
- Cemetery Trust Fund-\$2,550(mechanism to move funds for perpetual care)

Susan seconded noting that this list will have further discussion and will be subject to changes as final deadlines get closer. An Elderly Exemption Warrant Article was also discussed; it is a property tax credit. Roll call vote: Carole, yes. Susan, yes. Chris, yes.

3. **Approve ACH transaction for Police Body Camera Invoice-** Although the Board wants to avoid wire transfers and ACH transactions whenever possible, they have the utmost confidence that both the Town Administrator and the Chief of Police will follow all security measures during the process of paying this invoice.
4. **Sign Cemetery Deed-**Deed 378-Paulin-signed by the Board
5. **Propane Heater Estimate-**The estimate presented by L&G Propane was reviewed. It was decided to place a hold on purchasing until Tom Kennedy could speak with the Board concerning the need for bringing the Transfer Station's office up to code.
6. **Review Estimate from Bergeron Mechanical-**The presented estimate covered only the basement issues. The Board is also interested in reviewing a plan that would address the 2nd and 3rd floors of Town Hall. Additional information will be requested. Currently there is a grant pending for this project. In case this grant is denied, Carole made a motion to approve the expenditures for the air quality equipment for the basement to keep the mold at bay with funds from the ARPA grant. Chris seconded. Roll call vote: Carole, yes. Susan, yes. Chris, yes.

7. **Approval of the Minutes from Dec 13, 2021-** Chris made a motion to approve the minutes as amended. Seconded by Carole. Roll Call Vote: Carole, yes. Susan, yes. Chris, yes.

NON-PUBLIC: Chris made a motion to adjourn the regular meeting at 5:46pm and enter nonpublic under RSA 91-A:3 II (c). Carole seconded. Roll Call Vote: Carole, yes. Susan, yes. Chris, yes.

A motion was made by Chris and seconded by Susan to re-enter public session and seal the minutes at 6:05pm. Roll Call Vote: Carole, yes. Susan, yes. Chris, yes.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:07 pm

Minutes respectfully submitted by Pamela J. Cox

Chris Raymond

Carole Monroe

Susan Peters