



Town of Dublin  
Select Board Meeting  
Monday, April 18, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Susan Peters, Chris Raymond, Judy Knapp, Phil Gammons and Tom Kennedy

Select Board reviewed the correspondence file

CALL TO ORDER: Carole Monroe called the meeting to order at 4:30PM

SELECT BOARD'S BUSINESS:

1. **Department Head-Monthly Updates- Transfer Station-** Tom Kennedy reported that the Transfer Station continues to operate smoothly. He has noticed that several non-residents or former residents are using Dublin's facility. Discussion ensued concerning the pros and cons of using a resident sticker program vs. pay per bag. Research will be done for the Select Board to develop a policy for the Transfer Station's operations. Meanwhile, Tom has been asked to make note of suspected non-resident users.
2. **Phil Gammons-Sidewalk near General Store-** Phil was following up on his initial November inquiry about whether a sidewalk could be installed by the General Store to the Dublin Village Park. Any roadside work must be in compliance and agreement with the State and DOT. The Board suggested that he contact Southwest Regional Planning Commission for information or possible grants that might be available in obtaining an engineering study. A committee could then be formed to develop the full scope of the project.
3. **Draft of letter to the DOT for review-** Board reviewed and approved a letter to be sent to the State asking them to revisit their timeline for scheduled repairs to Rt 101 since the road is a major throughfare and in need of immediate repairs for the safety of all.
4. **Scope of work for upcoming projects update-** Two Requests for Proposal ads were reviewed and approved by the Board. Both projects, Highway Office/Breakroom and Town Hall Basement refurbishment, will solicit bids based on the current conceptual design encouraging contractors to be creative in meeting project needs while saving the Town money. A date and time for interested contractors to view each project site will be offered.

**NON-PUBLIC:** Chris made a motion to adjourn the regular meeting at 6:02pm and enter non-public under RSA 91-A:3 II (c). Carole seconded. Roll Call Vote: Susan, yes. Chris, yes. Carole, yes.

A motion was made by Chris and seconded by Carole to adjourn the non-public session, re-enter public session at 6:07pm and to seal the meeting's minutes. Roll Call Vote: Susan, yes. Chris, yes. Carole, yes.

5. **Elderly Exemption for signature-** signed by the Board
6. **Building permits for signature-** signed by the Board
  - 107 Cobb Meadow Road
  - 18 Fernlea Drive
7. **Report of Cut for signature-** signed by the Board
  - 21-127-02-T Map 8 Lot 37T and 37U
8. **PSNH Abatement letter from Avitar-** Board reviewed letter from the assessor. Abatement forms will be prepared for the Board's signatures.
9. **Approval of the Minutes of April 11, 2022-** Carole made a motion to approve the minutes as amended. Susan seconded. Roll Call Vote: Susan, yes. Chris, yes. Carole, yes.
10. **Miscellaneous:**
  - Information has been received concerning AV requirements for Town Hall's basement. Ad requesting Bid proposals will be posted.
  - The Board feels strongly that the newly passed Sign Ordinance, Article 16, be enforced. Therefore, Mike Borden, Code Enforcement Officer, will investigate two non-compliant signs.
  - The DRA audit for past credits and exemptions was discussed with the emphasis on improvements for future audits.
  - Land use information was sent to Legal Counsel for drafting a response letter to property owners of Map 3 Lot 10-E.
  - The Board requests that all letters addressed directly to the Select Board be brought to their attention and become part of the minutes.
  - Complaints about the Boat Ramp have been received. Research needs to be done about type of repair and costs associated with repairs. Solution to the problem may have to be put before the Town as a Warrant Article next year.

**ADJOURNMENT:** There being no further business, Carole made a motion to adjourn the regular meeting at 6:55 pm; Chris seconded

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

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Carole Monroe

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Susan Peters

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Chris Raymond