



Town of Dublin
Select Board Meeting
Monday, June 6, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Susan Peters, Chris Raymond, Roger Trempe, Tim Suokko and Brianna Morrissey

Select Board reviewed the correspondence file, payroll and accounts payable

CALL TO ORDER: Carole Monroe called the meeting to order at 4:33PM

SELECT BOARD'S BUSINESS:

1. **Department Head Update-Highway** – Roger informed the Board that the department donated their time on May 20th to clean the Public Works Employee Memorial in Concord, NH. Some materials for the Office/Breakroom have been ordered. Consolidated Communications still needs to move a pole. They will begin working on the water line tomorrow. Millings from RT 101 were hauled to the highway barn by the State and Dublin's highway department is currently using the recycled asphalt on town gravel roads. They are also cleaning culverts. The department received a thank you note from residents on East Shore Road for their work in the area.
2. **Department Head Update-Police Department** – the Board thanked Chief Suokko for the department's wonderful job on Memorial Day. Chief Suokko and Officer Brandon attended the graduation ceremony of Dublin's newest officer, Steve Dalterio. The new cruiser will be delivered within the next two weeks. The department has been assisting local schools in updating their Emergency Operation Plans. The Board appreciates the Police presence at the schools in light of the current school shootings. The Board asked Tim to be prepared to offer feedback and recommendations when they review Lake Parking.
3. **Cemetery Deed #379 for signature-** signed by the Board
4. **MS-535-Financial Report of the Budget** – Kate reviewed the auditor's report to DRA to the Board. The auditor will be contacted for a few adjustments.
5. **GASB 75 update for Audit-** The government has a new interpretation of health benefits for retired town employees. A plan to meet these new criteria will be made and implemented for next year's audit.

6. **Building Permit for signature**-signed by the Board
 - **Map 7 Lot 50-C Gerry Road**
7. **Conflict of Interest Policy-review of second draft**- Susan will work with Kate to refine additional details and a third draft will be presented to the Board.
8. **Approval of the Minutes of May 23, 2022**- Chris made a motion to accept the minutes as amended. Carole seconded. Roll Call Vote. Susan, yes. Chris, yes. Carole, yes.
9. **Correspondence/Miscellaneous:**
 - An email was received from Steve Baldwin in which he stated that two properties in Dublin are not in compliance with town regulations governing Airbnb's as voted on by the town in 2020. Chris recused himself from the discussion. Brie Morrissey, manager of one of the properties mentioned, stated why her business did comply. She also stated that an application process is unclear and "not fully in place". The Board will refer to the Planning Board asking them to identify where in the zoning ordinance Airbnb regulations can be found, are the regulations specific enough to enforce and is the application process clear and complete.
 - The Board accepted a donation for the Summer Playground program from the Riding and Walking Club. A thank you note will be sent.
 - The Board agreed to sign a year lease with The Dublin General Store related to Post Office Parking.

ADJOURNMENT: There being no further business, Susan made a motion to adjourn the regular meeting at 6:20 pm; Chris seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe

Susan Peters

Chris Raymond