



Town of Dublin
Select Board Meeting
Monday, June 27, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Chris Raymond and Susan Peters

Select Board reviewed the correspondence file

CALL TO ORDER: Carole Monroe called the meeting to order at 4:17pm and immediately made a motion to enter into a non-public session under RSA 91-A:3,II(c). Chris seconded. Roll call vote: Susan, yes. Chris, yes. Carole, yes.

A motion was made by Carole to adjourn the non-public session, enter a second non-public session at 4:20 pm under RSA 91-A:3, II(b) and to seal the meeting's minutes. Chris seconded. Roll call vote: Susan, yes. Chris, yes. Carole, yes.

A motion was made by Carole to adjourn the second non-public session, re-enter public session at 4:47pm and to seal the meeting's minutes. Chris seconded. Roll call vote: Susan, yes. Chris, yes. Carole, yes.

SELECT BOARD'S BUSINESS:

1. **Planning and Zoning Board Secretary resignation-** The Select Board was informed of Neil Sandford's resignation as secretary of both boards. Neil has placed a notice that the Planning Board position is open on that board's website home-page.
2. **Building Permit for signature-** signed by the Board
 - Map 4 Lot 67 F – Valley Road
3. **Bids for Town Hall Lower Level for discussion-** No bids were received. Two additional contractors have shown interest and will be given an onsite walk-through.
4. **Approval of the Minutes of June 13, 2022-** Carole made a motion to accept the minutes as amended. Chris seconded. Roll call vote: Chris, yes. Carole, yes. Susan, abstained.
5. **Transient Housing-** The Board reviewed the Planning Board's proposed application form. Discussion ensued about who might need the Conditional Use Permit form. How to enforce non-compliance was also discussed. An article will be put in *The Dublin Advocate* explaining the criteria involved for transient housing.

6. **2nd Quarter Budget Review**- figures were reviewed by the Board. The Board reconfirmed that all departments must continue to curb spending where possible due to the rising costs of fuel and utilities.
7. **DRA form for PA-28 for signature**- signed by the Board
8. **DRA form for PA-16 Reimbursement for State Forests for signature**- signed by the Board
9. **Committee Updates**- Carole made a motion that Judy Mortner, Meredith Martin, Susan Shonk and Zach Davis be appointed to the Recycling Committee to serve with current member, Joe Carignan and Tom Kennedy, advisor. Terms will be staggered. Chris seconded. Roll call vote: Susan, yes. Chris, yes. Carole, yes.
10. **Revised Welfare Application for review**- the application is a “work-in-progress” in an effort to make the process of applying easier while still meeting all the requirements required by the State of NH. Edits will be made and presented to the Board for further review.
11. **Correspondence/Miscellaneous:**
 - The Town Clerk presented a list of unregistered dogs for the Board’s review. An article will appear in *The Dublin Advocate* reminding residences to register their pets as it is a State Law.
 - Signs, including directional signs, were discussed with the thought of publishing the Sign Ordinance in *The Advocate* to remind residents of sign restrictions. The Board will ask Roger to investigate a Cross-walk sign by the Boy Scout Camp.
 - Susan questioned if the Board wanted to take a position on a townhouse development asking for a variance in the Mountain Zone, near the Shattuck Golf Course. The Jaffrey Project Notice will be forwarded to the Zoning and Planning Boards.
 - Notice of ten-year planning projects for the Southwestern Monadnock Region was received. Discussion ensued about asking that a sidewalk from The General Store to the Industrial Park be included for road improvements. Many bridge repairs are already on the schedule.
 - The Board discussed the cross-training of Solid Waste certified Highway employees and transfer station employees. This initiative will allow transfer station coverage during vacations and sick days.
 - The Board received a complaint about a Class VI road agreement. The Planning Board and Town Administrator have followed up on the complaint. There is no action for the Select Board to take at this time.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:30pm; Chris seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe

Susan Peters

Chris Raymond