



Town of Dublin
Select Board Meeting
Monday, August 1, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Chris Raymond, Susan Peters, Judy Knapp, Jeannine Dunne and Sterling Abram, Town Moderator

Select Board reviewed the correspondence file, payroll and accounts payable

CALL TO ORDER: Carole Monroe called the meeting to order at 4:32pm

SELECT BOARD'S BUSINESS:

1. **Ballot Clerk Conversation per updated Rules**-State Law requires that the Ballot Clerks who are working during the election equally represent both major political parties. Clerks that are registered as Independent will be considered to represent the party in which they last voted in a primary. The Board was presented with a list of residents and their party affiliation who have been serving in this capacity. As the next election approaches, the Supervisor of the Check List will choose clerks from this list keeping the 50/50 ratio in mind. Chris made a motion to appoint the presented list of inspectors of the election. Susan seconded. Vote in the affirmative.
2. **Primex Contribution Assurance Program for signature**-This program is a rate-lock for the Town covering the next three years. Carole made a motion to have the Town Administrator sign off on the Primex Cap for years 2023, 2024 and 2025. Susan seconded. Vote in the affirmative.
3. **Conflict of Interest Policy for approval to send to the attorney**-The Board approved to send the draft policy to the Town's attorney.
4. **Cemetery Deed for Signature**-Signed by the Board
 - Deed #380-Rowe
5. **Approval of the Minutes of July 18, 2022**- Chris made a motion to approve the minutes as amended. Carole seconded. Vote in the affirmative.
6. **Approval of Non-Public Minutes of July 18, 2022**- Chris made a motion to approve and unseal the minutes as written. Carole seconded. Vote in the affirmative.

7. **Application for Current Use Map for signature**-Signed by the Board
 - Map 5 Lot 67
8. **Review of Welfare Application**-the Board reviewed and approved the application as presented noting that an application of this nature is ever evolving.
9. **Deed Waivers**-Jeannine updated the Board on properties that are available for deeding. The Board is holding decisions until the next meeting.
10. **Correspondence/Miscellaneous:**
 - Carole asked if another Board member would be willing to cover her Budget Meeting commitments during her vacation from Oct 9-21. Susan will cover on Oct 11th and Chris will cover on Oct 18th
 - Susan mentioned that she will be gone for a week beginning Oct 15th. There will not be a Select Board meeting Oct 17th.
 - Budget Summit is scheduled for September 12th at 3:30. The Board will be working with department/committee managers. Numbers for the Budget Committee will be generated after the 3rd quarter. The goal is to have drafts of warrant articles by the end of December along with recommended salary increases.
 - The Town's audit is complete. The Board will review the report. The report will be posted on the Town's website. The Board will schedule an informational session with the Auditor and this meeting will be open to all residents. Meeting date and time will be posted once scheduled.
 - Board received a letter from Bar Harbor stating that the Town's road construction loan has been paid in full.
 - Dublin's Energy Committee is researching Community Power as a path for residential customers to have greater control over energy supply costs and over the renewable energy mix. They hope to have a warrant article to present for a town vote in March 2023.
 - The State is releasing funds for bridge repairs. CIP will look into Dublin bridge repairs that have been pushed out and see if repairs can now be done sooner.
 - The Conservation Commission has a wait list for the invasive spraying program. Jay's research shows that an additional \$400 would cover those on the wait list. The Board agrees that it would be important to provide this service to all interested parties. Con Com will cover \$100 of the cost. The Board agrees to cover the remaining balance of \$300.
 - Updated Transient Housing Application from the Planning Board was reviewed. The Board had questions concerning the wording about septic requirements.
 - Town owned buildings are due for their yearly inspections. CIP will draft a form for the Building Inspector to complete as he evaluates structures for repairs, safety and general maintenance.
 - The Board extends a thank you to Roger Trempe, Road Agent, for going above and beyond the parameters of his job.

Chris made a motion to enter into a non-public session under RSA 91-A:3,II(a) at 6:26pm.
Carole seconded. Roll call vote: Susan, yes. Chris, yes. Carole, yes.

A motion was made by Chris to re-enter public session at 6:36pm and to seal the minutes.
Carole seconded. Roll call vote: Susan, yes. Chris, yes. Carole, yes.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:37pm. Chris seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe

Susan Peters

Chris Raymond