



Town of Dublin
Select Board Meeting
Monday, August 15, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Chris Raymond, Susan Peters, Chief Timothy Suokko and Tom Kennedy, Transfer Station Manager

Select Board reviewed the correspondence file, payroll and accounts payable

CALL TO ORDER: Carole Monroe called the meeting to order at 4:30pm

SELECT BOARD'S BUSINESS:

1. **Meet with Department Heads:**

- **Police Department-** Chief Suokko reported that the new police officer will finish all necessary training by the end of this month and will be working on his own starting September 1st. The department is very pleased with his progress. Used lockers were obtained and refinished for use by part-time staff. Summer camps are ending which will solve the many parking/pedestrian issues on Upper Jaffrey Road. The department is preparing for schools to reopen by reviewing Emergency Operation Plans. The department is aware of an increase with vehicles speeding and is taking measures to curtail the problem.
- **Transfer Station-** The Board received a letter from Tom Kennedy outlining many of the challenges he and his staff face at the Transfer Station. The Board acknowledges that they have been delinquent in reviewing a policy for the Transfer Station and promises to have this issue addressed during the next meeting.

2. **Deed Waivers-** The Board will review signing after the final due date for tax payments.

3. **Review of Draft Audit-** The Board and the Town Administrator reviewed the Audit report. Areas needing clarification were highlighted and will be queried with the Auditors. The Board will invite a representative from the Auditors to appear in person at a meeting where not only they can ask pertinent questions, but town residents will be invited to ask questions as well.

4. **Building Permit for signature-** signed by the Board

- Map 7 Lot 44 A – East Harrisville Road
5. **Approval of the Minutes of August 1, 2022-** Carole made a motion to approve the minutes as amended. Susan seconded. Vote in the affirmative.
 6. **Approval of the Non-Public Minutes of August 1, 2022-** Carole made a motion to approve the minutes as written and that they remain sealed. Susan seconded. Vote in the affirmative.
 7. **Correspondence/Miscellaneous:**
 - Susan presented Planning Board updates including feedback about the Transient Housing Application. New laws require that all fees must be published. Neil Sandford has undertaken that task.
 - Susan is writing an article for *The Dublin Advocate* about the rate hike for electricity. As per RSA 53-E:6, the Board needs to appoint an Electric Aggregation Committee to provide residents access to competitive markets for supplies of electricity and related energy. Susan made a motion that the Board agrees to appoint members to an Electric Aggregation Committee after input from Dublin's Energy Committee. Carole seconded the motion. Vote in the affirmative.
 - Chris updated the Board on the progress of the Highway Department's Office/Breakroom.
 - Kate reported a recommendation from a local forester suggesting that the recommendation be referred to the DRA. Carole made a motion that Kate follow up with Rick Evans at the DRA. Susan seconded. Carole, yes. Susan, yes. Chris abstained.
 - Kate gave a summary of the Summer Playground Program which ended on August 5th. The Board would like to view a final accounting of revenue/expenditures for the program.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:47pm. Susan seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe

Susan Peters

Chris Raymond