



Town of Dublin
Select Board Meeting
Monday, August 29, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Chris Raymond, Susan Peters, Road Agent Roger Trempe, Judy Knapp, Conservation Commission chair and member, Jay Schechter and Felicity Pool

Select Board reviewed the correspondence file, payroll and accounts payable

CALL TO ORDER: Carole Monroe called the meeting to order at 4:33pm

SELECT BOARD'S BUSINESS:

1. Meet with Department Heads:

- **Highway Department-** Roger reported that the construction of the new office/breakroom addition is progressing nicely with projected completion on track by the end of the year. The transfer station's old storage trailer was moved to the highway barn providing temporary storage while the barn is cleaned out. The installation of Lake Road culverts will wait until after Labor Day as there will be less road traffic. Since Roger anticipates partial road closures, one culvert per day will be worked on. Notices will be posted on the town's website and adjacent property owners will be notified by phone. A culvert is planned to be installed on Paige Road by Thorndike Pond as well. The department has been doing road maintenance after heavy storms. All roads scheduled to be chipped sealed have been completed. The town's chipper was loaned to Con Com for clean-up purposes at Rotary Park. Roger provided safety instructions as well as loaning the team safety equipment. Roadside mowing is scheduled to begin. Roger inspected town bridges with Sterling Abram, Capital Improvement Plan Committee chair, and they both felt that the bridge at Thorndike Pond is at the point of needing either a load limit sign posted or a pass at your own risk notice posted with possible closure of the bridge.
- **Proposal from Conservation Commission for erosion control on Lake Road-** Jay reported that fourteen properties were sprayed for invasive plants. All residents appeared to be very grateful for the service. Jay stated that he already had an increased list of requests for next year. The Board thought it prudent to request two days of spraying for the 2023 budget. Buckthorn and bittersweet were the main invasive species found. Knotweed showed signs of being under control having been sprayed in previous years. It was noted that some properties needed attention beyond the scope of the spraying project and that individuals would be

advised in the future of the need to hire a private company to complete their property. Felicity is looking into a plan to clean up yearly firework debris.

2. **Proposal to control Erosion on Lake Road from the Conservation Commission-**

Several members of Con Com's sub-committee, Dublin's Wetland Committee, walked around the lake with County Forester Matt Kelly to review areas of erosion and discussed ways to minimize further problems. Strategic placement of river rocks or rip-rap as well as native plants may help to filter sediment from entering the lake as well as encourage people to use proper swimming areas. Felicity pointed out the need to clean out catch basins around the lake regularly to prevent bacteria from flowing into the water. A letter will be sent to the State stating that Con Com has alerted the Board that it is necessary to clean the catch basins on a regular basis and inquire what the State schedule might be. Felicity also mentioned that the committee is working on mapping wetlands to study water levels in Dublin which affects wells.

3. **Conservation Commission Land-** A discussion ensued concerning land that had been deeded to the Conservation Commission, Map 4 Lot 36. The 12.5 acres was placed in a state of perpetual conservation to protect wetland around mud pond in the early 1990's. The Town's legal counsel will be consulted to determine if Con Com should retain ownership or if it might be beneficial to place the title in the Town's name, NH Forestry's name or some other agency.

4. **Building Permit for signature-** signed by the Board

- Map 5 Lot 71-A Old Marlborough Road

5. **Street light repairs-** Several streetlights are not working while others appear to possibly be on a timer. The Town Administrator will investigate cost of repairs and/or replacing light bulbs. Kate will also find out if any lights are on a timer and what that benefit might be.

6. **Timber-Report of cut for signature-** signed by the Board

- Map 3 Lot 62C-Windmill Hill Road

7. **Conflict of Interest Policy for approval-** The town attorney made two helpful suggestions which Kate incorporated into the draft policy. The Board approved the recommendations. The document will be presented for signatures at the next Board Meeting.

8. **Budget Update-** Yearly budget figures were reviewed to date with an eye on utility and fuel costs. Some departments are already over budget in electricity costs, but not over total budget allowances. The Board discussed the format for the Budget Summit which is being held on Sept. 12th.

9. **Paving Quote for Transfer Station apron-** The Board discussed possible solutions for construction of an apron in front of the new Storage Facility. Tom was authorized to have the paving done. \$2500 is to come out of the Transfer Station's budget.

10. **Transfer Station Policy update-** The Board discussed the policy history of the facility. They will review the policy and continue discussions at the next meeting. Tom Kennedy has made the Board aware that the State is requiring a Closure Plan for the facility.

11. **Acceptance of unanticipated Highway funds-set the hearing date-** A public hearing to accept the funds will be held on September 12th at 4:20pm at Town Hall. A notice will be placed on the website, posted at the Post Office and advertised in the newspaper.

12. **Approval of the Minutes of August 15, 2022-** Susan made a motion to approve the minutes as amended. Carole seconded. Vote in the affirmative.

13. **Correspondence/Miscellaneous:**

- Susan updated the Board on the Community Power Plan that the Energy Committee is researching.
- Carole gave an update from Consolidated Communications. At the company's cost, Consolidated will be replacing optical fibers with Fidium fiber which will improve service to Dublin. They will also upgrade each household to wi-fi six. They are offering a one-year promotion for switching.
- Kate gave a summary of the Summer Playground Revenue noting that the program ran slightly under the budgeted amount.
- Kate and Susan attended a BMSI class about upgrading the town's software. It is a necessity but could wait until next year. The final decision will be made closer to the end of 2022. The upgrade does have a depreciation module built into the program.
- Kate reviewed the Auditor Letter received by the Town. Kate will write an article for the Advocate.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 7:37pm. Susan seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe

Susan Peters

Chris Raymond