



Town of Dublin
Select Board Meeting
Monday, September 12, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Chris Raymond, Susan Peters, Tom Kennedy, Sterling Abram and Sarah Sangermano

Select Board reviewed the correspondence file, payroll and accounts payable

CALL TO ORDER: Carole Monroe called the meeting to order at 4:31pm

SELECT BOARD'S BUSINESS:

1. **Department Head Update- Transfer Station-** The Board reviewed a draft policy that was compiled from prior documents. Discussion ensued concerning the development of and the enforcement of a final Transfer Station policy. It was agreed that updating signage on fees, recyclable items and penalties should be posted on site and that this information should also be posted on the Town's website. Tom and the Town will work on editing the draft policy and present a second draft to the Board. The Board acknowledged Tom's letter, received today, about exempt employment status. The Board also acknowledged his earlier memo concerning workplace conditions.
2. **Election Update-** Sterling reviewed election day coverage. He shared his thoughts on electioneering and the display of oversized signs on Town property.
3. **Current Use for signature-** signed by the Board
4. **Building Permit for signature-** signed by the Board
 - Map 4 Lot 53-H 104 High Ridge Road
 - Map 8 Lot 24-A 23 Cobb Meadow Road
 - Map 3 Lot 62-C Windmill Hill Road – No Number Assigned

NON-PUBLIC: Carole made a motion to adjourn the regular meeting at 5:57pm and enter non-public under RSA 91-A:3 II (b). Susan seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

A motion was made by Chris and seconded by Carole to re-enter public session at 6:18pm. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

5. **Nomination from the Zoning Board of Adjustment-** Chris made a motion to accept the recommendation of the ZBA and appoint Jarek Wrobel as a member to fulfill Jerry Bird's term through 2025. Carole seconded. Roll call vote: Chris, yes. Carole, yes. Susan, abstained.
6. **Contract for Electrical Rates** - Chris made a motion to authorize the Town Administrator to renew the yearly Electrical agreement with Standard Power. Susan seconded. Vote in the affirmative.
7. **Salary Study for Review-** The Board reviewed current salaries in comparison to New Hampshire Municipal Association rates.
8. **Review of Fence Ordinance-** A report is forthcoming from the Building Inspector.
9. **Conflict of Interest Policy for signature-** signed by the Board
10. **MS-1 Summary of Inventory Valuation for signature-** signed by the Board
11. **Elderly Exemption for signature-** signed by the Board
12. **Approval of the Minutes of August 29, 2022-** Chris made a motion to approve the minutes as amended. Susan seconded. Vote in the affirmative.
13. **Approval of the Non-Public Minutes of August 31, 2022-** Carole made a motion to approve the minutes as written and that they remain sealed. Susan seconded. Vote in the affirmative.
14. **Invasive Insects-Hemlock Looper-** It was brought to the Board's attention by Forester Swift Corwin that an invasive insect was destroying hemlock trees on Town property: Map 1 Lot 2-Old Marlborough Road. Swift suggested that a timber inventory be done to see the extent of the disease and how much timber would have to be cut to try and prevent the disease from spreading. If left alone, the dead trees would pose a fire hazard. Chris made a motion to hire Swift to do a timber inventory for \$850. Susan seconded. Vote in the affirmative.
15. **Correspondence/Miscellaneous:**
 - Susan updated the Board about Community Power and will write an article for the *Dublin Advocate*.
 - A quote for repairing the Street lights has been received. Estimate is \$900-\$950.
 - Kate informed the Board that members of the Governmental Financial Officers Association are reporting that many towns are increasing utility budget lines 60-77%. Carole wants our figures to reflect past usage per department at current costs.

ADJOURNMENT: There being no further business, Chris made a motion to adjourn the regular meeting at 7:30pm. Carole seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe

Susan Peters

Chris Raymond