



Town of Dublin
Select Board Meeting
Monday, September 19, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Chris Raymond, Susan Peters, Tom and K Vanderbilt

Select Board reviewed the correspondence file

CALL TO ORDER: Carole Monroe called the meeting to order at 4:30pm

SELECT BOARD'S BUSINESS:

1. **Delta Dental-Budget discussion** – The Board reviewed the available plan options and how that would impact the budget. Inquiries concerning neighboring towns' benefits will be made.
2. **Police Department Grant for Extra Patrols**-accepted and signed by the Board
3. **Budget-Finalize Salary recommendations/Advocate Warrant Article-** The Board reviewed Police Department salary recommendations submitted by Chief Suokko. The Board will invite him to a meeting for further discussion. The Board reviewed town employee current salaries and evaluated various percentage increases weighing impact on Town Budget against fair employee compensation. Chris made a motion to increase salaries 5% across the board, except for the Police Department, which is governed by a separate pay scale, and no increase in Select Board salaries. Carole seconded. Roll Call vote in the affirmative.
4. **Department Head update-** Tom Vanderbilt reported that all operations at the department are going well. The department will attend a training session tonight in Peterborough. It is sponsored by a professional training company and is at no cost to the Town. The Board signed a purchase order for two sets of fire gear. Image Trend Reporting System will cost \$1000 and the State is coming Sept 28th to set it up. Tom and K are evaluating the projected replacement cost for equipment, such as the 12 Lead Heart Monitor and the AEDs (automated external defibrillator), as these items will be placed on the Capital Improvement Plan. Both mobile and portable radios need to be replaced as their technology is no longer supported. \$76,800 in ARPA money had been set aside to cover that cost. Since the old radios cannot be used as trade-ins, Roger will take them for the Highway department.

5. **Building Permits for Signature**-signed by the Board
 - Map 2 Lot 5 172 Learned Road
 - Map 3 Lot 61-C 369 Windmill Hill Road
6. **Approval of the Minutes of September 12, 2022**- Carole made a motion to approve the minutes as amended. Susan seconded. Vote in the affirmative.
7. **Approval of the Non-Public Minutes of September 12, 2022**- Chris made a motion to approve the minutes as written and that they remain sealed. Susan seconded. Vote in the affirmative.
8. **Approval of the Highway Block Grant Public Hearing Minutes of September 12, 2022**- Carole made a motion to approve the minutes as amended. Susan seconded. Vote in the affirmative.
9. **Correspondence/Miscellaneous:**
 - Susan reported on the Planning Board Snow Hill site visit
 - The Town Administrator signed the MS 434 form which is an estimate of the current year's revenue. This is a step in setting the tax rate for the town.
 - The Code Enforcement Officer is being asked to write a letter in response to a complaint about transient housing on Lake Road. A copy of the regulation will be included.
 - A Request for Proposal will be issued concerning the Town's computer services.
 - Kate reported on her attendance to a Library Trustees meeting.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:43pm. Chris seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe

Susan Peters

Chris Raymond