



Town of Dublin
Select Board Meeting
Monday, September 26, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Chris Raymond and Susan Peters

Select Board reviewed the correspondence file, payroll and accounts payable

CALL TO ORDER: Carole Monroe called the meeting to order at 4:32pm

SELECT BOARD'S BUSINESS:

1. **3rd Quarter Budget Review-** The Board reviewed the budget report. The Town Administrator explained the auditor's recommendation regarding expenses encumbered in 2021. Those funds are in an account labeled "Prior year encumbrances" and move to the general ledger.
2. **Review of Request for Proposal for Technology Services-**A draft RFP was presented to the Board for their approval. The RFP for Technical Support will go out to bid in October.
3. **Delta Dental-Budget discussion-** Kate had investigated the benefits of several neighboring towns specifically to see if a dental plan was being offered; they all offer a dental benefit. Discussion ensued as to the pros and cons of each payment option. It was also noted that although adding this benefit, would slightly increase the budget, the benefit of allowing flexibility in hiring and retaining employees would far outweigh the budget increase. Carole made a motion to accept Delta Dental Plan Option #3 with the town paying the full premium. Susan seconded. Roll call vote in the affirmative.
4. **Transfer Station Follow up-** The Board will continue to research non-exempt status for transfer station employees.
5. **Generator Contract for Town Hall footprint and Fire department- authorize signature-** Carole made a motion to authorize the Town Administrator to renew the contract. Susan seconded. Roll Call vote in the affirmative.
6. **Intent to Cut Timber-** signed by the Board
 - Map 1 Lot 1-39 Hathersage Lane
7. **Land Use Change Tax for signature-**signed by the Board

- Charcoal Road
8. **Building Permits**-signed by the Board
- Map 4 Lot 64 216 Dooe Road
 - Map 1 Lot 14 561 Old Marlborough Road
9. **Approval of the Minutes of September 19, 2022**- Chris made a motion to approve the minutes as amended. Carole seconded. Vote in the affirmative.
10. **Budget updates**- Legal: The town's legal counsel suggested a several thousand dollar increase over last year. The Board agrees that there is no way to predict what the future costs, no increase in that line item. Audit: the town is currently in the 3rd year of a 3-year contract. This line will be increased by \$500 due to the need to contract a person to review and prepare figures for a new interpretation of Government Accounting Standards. Memorial Day: no increase requested; however, the Board wants to make sure that the Town has a back-up flag for the oval's flagpole. Welfare: This budget is to remain the same.
11. **Correspondence/Miscellaneous:**
- Susan updated the Board on the Snow Hill Driveway application.
 - The Road Agent informed the Board that the unanticipated Highway Block Grant funds would best be spent as follows: an apron leading into Old Troy Road, rebuild the apron from Windmill Hill Road into Rt 137 and purchasing stone and gravel for the town for dirt roads.
 - Ways to be more cost effective regarding publishing the yearly Town Report will be investigated by the Town Administrator.
 - The Library reported that before an estimate could be drawn up for the repairs to the foyer, gravel must be brought in to safely allow an inspection of the area since part of the basement under the foyer is dirt.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 5:52pm. Susan seconded.

NON-PUBLIC: Chris made a motion at 5:59 pm to enter a non-public session under RSA 91-A:3 II (a). Susan seconded. Vote in the affirmative

A motion was made by Chris and seconded by Susan to adjourn the non-public session at 6:02pm and that the minutes remain sealed. Susan seconded. Vote in the affirmative.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe

Susan Peters

Chris Raymond