



Town of Dublin  
Board of Selectmen's Meeting  
Monday, March 16, 2020

Present: Walter Snitko, Chris Raymond, Carole Monroe, Sherry Miller

Selectmen signed checks and reviewed the correspondence file.

Walter called the meeting to order at 4:00 p.m.

Walter moved to enter non-public session under RSA 91-A:3 II (b) Chris seconded. Vote 3-0 <sup>i</sup>

The Board entered non-public session at 4:00 p.m.

Motion made by Chris seconded by Walter, to not publically disclose the minutes because it is determined that divulgence likely would render the proposed action ineffective. Vote 3-0 <sup>ii</sup>

Motion to reconvene the public session was made by Chris. Walter seconded. Vote 3-0 <sup>iii</sup> The Board reconvened the public session at 5:40 p.m.

Chris moved to appoint Walter as chair for 2020. Vote 3-0 <sup>iv</sup> Carole seconded.

Chris moved to appoint Carole Monroe as the Selectmen's representative to the Broadband Committee. Walter seconded. Vote 2-1 <sup>v</sup> 1 abstained.

Carole moved to appoint the following to the Broadband band Committee for one year:  
Peter DrakeUnderkoffler, Rebecca Landry, Walter Snitko, Peter Thomas, Larry Rau and Peter Imhoff.  
Chris seconded. Vote 3-0 <sup>vi</sup>

#### Emergency Management COVID-19 Update-

Chris met with Tom Vanderbilt, Emergency Management Director, K. Vanderbilt, Deputy Emergency Management Director, Dr. Niemela, Brie Morrissey, Tim Clark, Moderator, Tim Suokko, Police Chief, Tracymay Kalvaitis and Sherry Miller, Town Administrator at the Fire Station to discuss whether or not to hold town meeting. It was decided to move forward with specific precautions. Discussed available facilities in town, Dub Hub closed, Dublin School closed and whether the Library should close, as this group felt that it was considered high risk. As of tonight the Conval School District has closed until at least April 6<sup>th</sup>, and the Dublin Library has closed to the public. The group will be meeting tonight at 6:00 to discuss the latest events.

The Board discussed the Transfer Station. Their recommendation is to stay open but all items should be placed directly into the compactor. There will be no recycling until further. Tom Kennedy will be informed that until further notice, there will be no part time help permitted. The one part time person will continue to be paid for her regular hours of 29 per week.

Highway – Employees encouraged maintaining social distancing.

Police / Fire - Recommend prohibiting public entry. Other measures to be left up to Chief Suokko and Chief Vanderbilt.

Administration / Archives – Close Town Office and recommends that the Archives building to be closed to the public.

Town Clerk / Tax Collector – We will give her our recommendation to limit her exposure to the public by possibly limiting hours or by appointment only.

The Selectmen are recommending that Committees and Boards not meet until further notice or by teleconference.

PB / ZBA can teleconference if necessary as long as the meetings are properly noticed, recorded and the meetings are at regularly scheduled time.

Code Enforcement Officer – By appointment only

Selectmen will meet as necessary through this emergency.

The Board recommends to the citizens of Dublin to follow what the CDC recommends.

Received a letter from Geoff Pinney advising of the procedure to withdraw money from unassigned fund balance. Walter will confirm with DRA if deemed necessary.

Mandatory Stay Home – Please identify on your time card if this applies so it can be tracked by the Town Office.

The Selectmen agreed to use [selectmen@townofdublin.org](mailto:selectmen@townofdublin.org) as their email for citizens to contact them.

The Board unanimously agreed to change their meeting time to 4:30 effective March 30, 2020.

There being no further business, Walter, made a motion to adjourn at 5:50 p.m.

Minutes taken by Sherry Miller

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Walter Snitko

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Chris Raymond

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Carole Monroe

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- <sup>i</sup> Vote to enter non-public session
  - <sup>ii</sup> Vote to seal minutes
  - <sup>iii</sup> Vote to reconvene the public session
  - <sup>iv</sup> Vote to appoint Walter as Chair
  - <sup>v</sup> Vote to appoint Carole as representative to the Broadband Committee
  - <sup>vi</sup> Vote to appoint 2020 Broadband Committee