



Town of Dublin
Select Board Meeting
Monday, November 14, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Susan Peters, Judy Knapp, K and Tom Vanderbilt

Select Board reviewed the correspondence file

CALL TO ORDER: Carole Monroe called the meeting to order at 4:31pm

SELECT BOARD'S BUSINESS:

1. **Budget Review-Fire Department-** The Board reviewed the presented budget line by line. A discussion was initiated by K concerning FD Gear. The department requested more money set aside for gear. The department uses old gear whenever possible, but new people may require different sizes plus inside fire fighters must have specialized gear. Susan made a motion to approve the FD Budget with an increase to the FD Gear line to \$6725. Carole seconded. Roll call vote: Susan, yes. Carole, yes.
2. **Budget Review-Emergency Management-** The Board reviewed the presented budget line by line. There was a noted increase in the EM Expenses line. Kate explained that this line included electricity and therefore the figure was increased to the estimated new utility rates. K thought these expenses should be included in the Highway Department budget since the electricity fee is due for the repeater on Beech Hill. Carole made a motion to reduce the expense line to \$400 and transfer \$663 to the Highway budget for electricity. Susan seconded. Roll call vote: Susan, yes. Carole, yes.
3. **Budget Re-Review-**
 - Library-** The Select Board reconsidered the budget. They decreased the Library Assistant Salary line by \$2,848 and accepted the presented figure of \$2000 for Programing.
 - Police Department-** The Budget Committee had increased the Cruiser Repair/Maintenance line by \$500 and the Select Board agreed.
 - Regional Association-** The two figures for dues for NHMA-\$1598 and SWRPC-\$1712 were added to the budget. Carole made a motion to approve the Regional Association budget, modify the PD Cruiser line to \$2100, to fill in Library Assistant Salary Line in the Select Board column to \$36,007 and to approve programs for \$2000. Susan seconded. Roll call vote: Susan, yes. Carole, yes.

4. **Building Permits for signature**-signed by the Board
 - Map 3 Lot 26-257 Page Road
 - Map 5 Lot 64-23 Fairwood Drive
5. **Abatement for signature**-signed by the Board
 - 59 Charcoal Road
 - Cobb Meadow Road- owner unknown
6. **Cemetery Deeds for signature**-signed by the Board
 - 381- Bean
 - 382-Catlin
7. **Approval of the Minutes of November 7, 2022**- Tabled until all three Board members are present
8. **Tax Warrant for signature**- signed by the Board
9. **Town Clerk/Tax Collector position for discussion**- The current Town Clerk/Tax Collector presented the Board with a letter of intent to resign on December 1, 2022 and must turn in an actual resignation letter on that date. An ad to temporarily fill this position until the March Town Election will be posted after Dec 1st. The Select Board is required to appoint someone to fill this position by January 1st with the only requirement being that they live in Dublin. Discussion ensued concerning the particulars of filling this position.
10. **Correspondence/Miscellaneous:**
 - Roger Trempe, Road Agent, reported on the expenditures of the Unanticipated Highway Block Grant Funds totaling \$67,532.51, as follows:
Services provided by Shattuck Paving for repaving road apron -\$5,894
Services provided by Shattuck Paving for excavating sub-grade and paving road apron \$7,979.
Services provided by Shattuck Paving to crack seal town roads- \$12,650
Services provided by Shattuck Paving for compacting proposed area and installing a bituminous asphalt binder- \$6,981.
Services provided by C&C Trucking for crushed gravel-\$32,571.
Pump for Road Solution-\$1,213.95
Gravel \$243.56
 - The Town Administrator provided the dates that GEO Insight had sent reports into the State regarding the Transfer Station. The town does not currently have a contract with GEO, but the company would be happy to sign one.
 - The State passes House Bill 1667 regarding Veteran's Credit Status. The town will need to do a Warrant Article to readopt the provisions of the Statute.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:20pm. Susan seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe (Chair)

Susan Peters

Chris Raymond