



Town of Dublin
Select Board Meeting
Monday, December 5, 2022

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Susan Peters, Chris Raymond, Judy Knapp, Ivy Vann, Don Primrose, Karl Eckilson and Donna Garner

Select Board reviewed the correspondence file, payroll and accounts payable

CALL TO ORDER: Carole Monroe called the meeting to order at 4:31pm

SELECT BOARD'S BUSINESS:

1. **Zoning Grant-** Susan explained that in August 2022, the State of NH offered a grant program for cities and towns to revisit their Master Plan and Zoning Ordinances and Land Use Regulation with an emphasis on work force housing. Dublin's Planning Board submitted an application but it was denied. The State allows for an amended application to be resubmitted and even offered advice as to why the application was denied. However, there is an application deadline of January 27, 2023 (or until funds are exhausted). The total amount the State set aside is about five million dollars, but it is a "rolling account" meaning as cities and towns are approved, money is set aside for that purpose. Ivy Vann explained the 3-step process (updating the Master Plan after engaging the residents to participate in their vision of the town, code audit to compare visions with reality and presenting recommendations to the Dublin community for the 2024 Town Meeting Vote). The Board acknowledges that this Grant is in the best interest of the community and feels strongly that the application should be amended and resubmitted. The Board also recognizes that the Planning Board has many projects that they are currently involved with. After much discussion, the Board decided that a way to prioritize the best interest of our community, while taking pressure off the Planning Board's current schedule, might be to hire a consultant to rewrite/expand on the grant and resubmit the application to the State so that money is set aside for Dublin. The Board will attend the Planning Board's meeting this Thursday, December 8.
2. **TC/TX Appointment-**The Board acknowledged the importance of appointing a temporary Town Clerk/Tax Collector. After comparing mutually acceptable times, interviews were scheduled with potential candidates.
3. **Recommittal of the Warrant-** signed by the Board.

4. **Signs for Transfer Station**-Tabled for a future Board meeting.
5. **Budget Review**-All updates have been made and all requests are submitted.
6. **Current Use Application for signature**-Signed by the Board
 - Map 5 Lots 46, 56-C and 60-A-Charcoal Road
7. **Building Permit for signature**-Signed by the Board
 - Map 6 Lot 60-#716 Main Street
8. **Minutes of the November 28, 2022 meeting for approval**-Chris made a motion to approve the minutes as amended. Susan seconded. Roll call vote: Carole, yes. Susan, yes. Chris, yes.
9. **Miscellaneous, Town Administrator report and Select Board report on Committees**
 - Karl pointed out that all departments and committees often place articles in the Dublin Advocate to keep residents informed on events or projects that they are currently involved with. He requested that articles about Planning Board activities also be included.
 - A formal complaint was received from a resident on two separate issues. The first concerned a business on Monument Road. The second involves seeing children playing around a dilapidated barn which poses a safety issue. The code enforcement officer will be contacted to investigate both situations.
 - The Recreation Fund was discussed and a contribution may be recommended for this year.
 - Snow Removal and Ice Control Policy-Winter Maintenance- Roger Trempe, Road Agent, has reviewed and approved the edited policy. Once the Town legal counsel has approved the policy, it will be presented to the Board for their signatures, confirming that it has been revised and approved. It will then be posted to the Town's website.
 - Summer Playground update: Andrew Fletcher will not be returning to this position in 2023. Advertising for the position will begin in January.
 - The Select Board will meet on Tuesday of next week, December 13, 2022 instead of their usual meeting time on Monday evening.

NON-PUBLIC: Chris made a motion to adjourn the regular meeting at 6:16pm and enter non-public under RSA 91-A:3 II (c). Carole seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

A motion was made by Carole and seconded by Susan to re-enter public session at 6:30pm. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:31pm. Susan seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Cox

Carole Monroe (Chair)

Susan Peters

Chris Raymond