



Town of Dublin
Board of Selectmen's Meeting
Monday, March 30, 2020

Present: Walter Snitko, Chris Raymond, Carole Monroe and Kate Fuller

Selectmen review of accounts payable, payroll and the correspondence file.

CALL TO ORDER: Chairman, Walter Snitko called the meeting to order at 4:30 PM

SELECTMEN'S BUSINESS:

1. Discussion ensued about meeting with Department Heads and Committee Chairs during the stay at home order from the Governor. The Board will meet with them on an as needed basis.
2. Discussion ensued about who will be staying on as members of Committees and Boards. Chair people will be contacted to see which members are staying on. Discussion continued around how to best give employees tools and training to succeed and how to effectively provide direction for committees.
3. Hydrant Committee-Two year appointment. A motion was made by Carole Monroe to appoint Brian Barden, Gordon Knight and Thomas Vanderbilt to this committee, seconded by Walter Snitko. Vote was 3-0.
4. Joint Loss Management Committee-One year appointment. A motion was made by Carole Monroe to appoint Mike Bordon, Tim Suokko, Roger Trempe and Thomas Vanderbilt to this committee, seconded by Walter Snitko. Vote was 3-0.
5. Highway Safety Committee, a motion was made and tabled until the Board can talk to the Chairperson of this committee.
6. Forest Fire Wardens-One year appointment-A motion was made by Carole Monroe and seconded by Chris Raymond to appoint Brian Barden as Warden. Vote 3-0.
7. Representatives and officers appointed by the Selectmen-A motion was made by Carole Monroe to re-appoint the offices under their purview with the exception of the Welfare Administrator

who was appointed previously and the following positions that are to be determined; Town Administrator, Assistant to the Town Administrator, Police Sargent and one Ballot Clerk; seconded by Walter Snitko. Vote was 3-0.

8. Discussion concerning employee pay during the Governor's decision to shut down until May 4th because of COVID-19. Walter Snitko made a motion to continue to pay the part time employees who have been asked by the Town to stay home during this time, seconded by Carole Monroe. Vote was 3-0.
9. Discussion ensued regarding remote options, such as Zoom, for committees meetings. This is being recommended by the State; there are several options at different price points. Walter Snitko will contact committee chairs and see if this would be an effective tool for them to meet. The public would be able to remotely access these meetings.
10. Discussion ensued about the process of sealing and unsealing minutes. Walter Snitko shared advice from the Town's legal counsel. At the next meeting, last year's non-public minutes will be reviewed for the newest member of the Board so she can be current on issues in a non-public session.
11. Poor Trust Fund-Discussion ensued regarding the balance of the trust and how it could be spent. This action is a pre-emptive fact gathering in anticipation of financial difficulties for Town's people resulting from COVID-19. The principal of this fund as of the last quarter statement is:
\$252, 649 in principal (these funds are restricted)
\$76,318 in income
\$11,530 funds moved to the 2020 budget for Welfare
\$65,787 balance available
Donna Garner expressed an interest in the Welfare Administrator position but was informed that it had been filled for 2020 at the March 24th meeting.
12. Report of Cut signed by the Board #19-127-06 M 2 Lot 5
13. MS-232 Report of Appropriations Actually Voted-signed by the Board.
14. Vehicle Repair request. Minor damage to a vehicle by a town employee on Town Property. Because the estimate was lower than the insurance deductible Walter Snitko made a motion to pay for the damage, seconded by Chris Raymond. Vote was 3-0.
15. Approval of Minutes from March 24, 2020. A motion was made by Walter Snitko and seconded by Carole Monroe to approve these minutes as amended. Vote was 3-0.

NON-PUBLIC:

16. Walter made a motion to move to a non-public meeting under RSA 91-A:3, II(a). Carole Monroe seconded the motion. Vote was in the affirmative to enter into non-public session at 6:00 PM.

Motion made by Walter Snitko seconded by Carole Monroe, to not publically disclose the minutes because it is determined that divulgence likely would render the proposed action ineffective. Vote 3-0.

17. Motion to reconvene the public session was made by Walter Snitko. Chris Raymond seconded. Vote 3-0, the Board reconvened the public session at 6:30 PM.

ANNOUNCEMENTS:

The Building inspector will only be conducting exterior and new construction inspections during this time.

ADJOURNMENT: The meeting was adjourned at 6:32 PM on a motion by Walter Snitko, seconded by Carole Monroe; vote was in the affirmative.

Minutes taken by Kate Fuller

Walter Snitko

Chris Raymond

Carole Monroe