



Town of Dublin
Select Board Meeting
Monday, September 25, 2023

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Susan Peters, Chris Raymond and Kiki Sangermano

Select Board reviewed the correspondence file, payroll and accounts payable.

CALL TO ORDER: Carole called the meeting to order at 4:31pm

SELECT BOARD'S BUSINESS:

1. **Review of Damage at Consolidated School from the tornado-** Property tax cards and maps of the Town property and ConVal School were reviewed by the Board to determine who is responsible for repairing the damage to playground equipment from the tornado that recently touched down in that area. Chris will consult with the Facilities Director of ConVal to reach a resolution.
2. **Review of 3rd Quarter expenses and revenues-**The Board reviewed the status of the Town's budget. Kate had prepared notes to explain lines that were over/under due to unexpected expenses such as tree removal due to the storm. The overall budget is on target at the end of the 3rd quarter. The completion status of 2023 Warrant Articles were reviewed.
3. **Audit Management Representation Letter-**signed by The Board
4. **Transfer Station evaluation companies for consideration-**The Department of Environmental services provided a list of companies that they work with for evaluations; three of the most local ones were contacted but they do not perform this kind of work. The Town will consult with other Transfer Stations to see if they would be willing to give some feedback to the Town in follow-up to concerns raised by Tom Kennedy, Dublin Transfer Station Superintendent.
5. **Cemetery tree quotes-** Several trees in the cemetery need to be taken down. Two quotes have been received; McClure's Tree Service \$5,500 and Wilcox Tree Service \$9000. The cemetery budget was reviewed and the question of whether this service would fall under perpetual care. Kiki explained that only \$4,500 was withdrawn yearly to add into the Cemetery budget so that the investment base remains intact. The risk in waiting is if

one should fall on its own accord, cemetery markers may be damaged. It was decided to have an evaluation of all the trees and draw up a Warrant Article for the removal of diseased/damaged trees.

6. **Discussion of Light repairs at the Post office and estimate review-** Lighting quotes were reviewed. It was decided to immediately repair/replace lighting in the interior area and fix Emergency Exit sign lights at an estimated cost of \$3,800. Other areas will be reassessed and put in a Warrant Article.
7. **Discussion of legal agreement regarding PSNH Utility Pole valuation-** There is an on-going lawsuit from many neighboring towns of which, Dublin is part. Legal fees are divided equally amongst the towns. A contract was signed to continue the litigation.
8. **Approval of the Minutes for September 18, 2023-** Susan made a motion to approve the minutes as amended. Carole seconded. Roll call vote: Carole, yes. Susan, yes. Chris, yes.
9. **Miscellaneous:**
 - A bus has been scheduled to provide transportation from Yankee's parking lot to the Consolidated School for the Oct 4th meeting concerning the future of the Dublin Consolidated School.
 - The bridge on Old Troy Road has been repaired.
 - The Select Board accepted the resignation from several library staff members: Teresa Campana, Stacey Clark and Dominique Wheeler. There is an emergency Library Trustee Meeting tonight and Carole will be in attendance.

ADJOURNMENT: There being no further business, Chris made a motion to adjourn the regular meeting at 6:08pm. Carole seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Celko

Carole Monroe (Chair)

Susan Peters

Chris Raymond