



Town of Dublin
Select Board Meeting
Monday, October 23, 2023

4:30 PM in person and via Zoom

In attendance: Carole Monroe, Susan Peters, Chris Raymond, Brian Barden, Ramona Branch, Judy Knapp and Maureen Hulslander, Town Clerk/Tax Collector

Select Board reviewed the correspondence file, payroll and accounts payable

CALL TO ORDER: Carole called the meeting to order at 4:30pm

SELECT BOARD'S BUSINESS:

1. Budget Presentation

Memorial Day/Patriotic Expenses: Brian reviewed the proposed budget noting that expenses are up slightly. It was discussed that a Veteran's luncheon might be desirable on, or near, Veteran's Day.

Town Clerk/Tax Collector: Maureen reviewed the proposed budget for her department line by line with the Select Board. Several lines showed significant increases as Maureen continues to train and suggests new services for the Town which would streamline many transactions: i.e., offering credit card payments at the Town office, contracting tax billing, upgrading town software, etc. The Board is open to many of these suggestions but would like the Budget re-worked so that it accurately reflects how money is allocated and spent, even if this means adding additional lines. The Board tabled this budget and invited Maureen back next week to continue the discussion.

2. **Approval of the Minutes of October 16, 2023-** Susan made a motion to approve the minutes as amended. Chris seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.
3. **Updated Contract for Revaluation from Avitar-** signed by the Board.
4. **Miscellaneous:**
 - Chris asked the Town Administrator to provide 2023 warrant articles and expenditures for the Capital Improvement Plan as CIP is updating their spreadsheet.

- The Board will invite Chief Suokko to a meeting to discuss whether a speed sign that the Chief would like to purchase should be a Warrant Article.
- Additional discussion ensued concerning the proposed easement for Map1 Lot 7B, Old Troy Road. The Town's attorney will be consulted. Chris will inspect this property with Swift Corwin Sr., Town Forester.
- Two certified letters were reviewed by the Board:
 Map 6 Lot 59D
 Map 7 Lot 51A
- The Select Board will evaluate a 3% wage increase across the board for Town employees giving other consideration to a few individual salaries.

NON-PUBLIC: Carole made a motion to adjourn the regular meeting at 6:38pm and enter a non-public session under RSA 91-A:3 II (a). Susan seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes. A motion was made by Chris to re-enter public session at 7:02pm and that the minutes remain sealed. Susan seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

ADJOURNMENT: There being no further business, Chris made a motion to adjourn the regular meeting at 7:03pm. Carole seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Celko

Carole Monroe (Chair)

Susan Peters

Chris Raymond