



Town of Dublin  
Select Board Meeting  
Monday, January 29, 2023

4:30 PM in person and via Zoom

In attendance: Susan Peters, Chris Raymond, Carole Monroe, Jay Schechter, Judy Knapp, Blake Minckler, Randy Drain and Tom Kennedy.

Select Board reviewed payroll, accounts payable and the correspondence file.

CALL TO ORDER: Carole Monroe called the meeting to order at 4:30pm

SELECT BOARD'S BUSINESS:

**NON-PUBLIC:** Chris made a motion to move the meeting into a non-public session under RSA 91-A:3 II (c). Carole seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

A motion was made by Chris and seconded by Carole to re-enter public session at 4:48pm and to seal the minutes. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

- 1. Dublin Education Advisory Committee-**Jay, appointed to organize this committee, began the discussion about residents who might be willing to serve on the committee stating that the subject is more complicated than just whether the elementary school remains open or closed. The committee needs to evaluate the entire situation such as what is best for the children's education and wellbeing and the financial future of the Town. Therefore, it is necessary to consider a variety of skills that potential members can bring to the table when considering appointments. A working list of names was proposed. Individuals will be contacted to see if they wish to serve on this committee. Chris made a motion to appoint Blake Minckler and Blake Anderson to the committee. Carole seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.
- 2. Town Clerk Tax Collector-Budget/Election/Deputy-** Maureen will be interviewing a candidate for deputy Town Clerk/Tax Collector this Wednesday. Other topics were tabled until a future meeting.
- 3. Copier bids for replacement-** Three bids were presented to replace the Town Office copier which is thirteen years old and repair parts are not available: Konica- \$6495, Sharp-\$6595 and Kyocera-\$5985. All three yearly contracts were comparable. Kate had reached out to the Town's IT team for their suggestions and was informed that a Konica or Cannon printer was most compatible with our current software. Carole

made a motion to move forward with the Konica copier and contract for a year on supplies and repairs. Chris seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

**NON-PUBLIC:** Carole made a motion to adjourn the regular meeting at 5:32pm and enter a non-public under RSA 91-A:3 II (a). Susan seconded. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

A motion was made by Carole and seconded by Chris to re-enter public session at 6:00pm and that the minutes be sealed. Roll Call Vote: Susan, yes. Carole, yes. Chris, yes.

**4. Budget Update/ Warrant Articles-**The budget is almost complete. The Board was updated on changes made at the last Budget Committee Meeting. Warrant Articles were reviewed.

**5. Minutes of the January 22, 2024 meeting-**Chris made a motion to accept the minutes as amended. Susan seconded. Roll call vote: Susan, yes; Chris, yes; Carole, yes.

**Miscellaneous:**

- Transfer Station Stickers, proving residency, were discussed in regard to cost, distribution and effectiveness and staff monitoring. Further discussion on a plan is needed.
- Chris made a motion to accept the Abatement recommendation from Avitar for Dublin School: Map 6, Lots 41, 43, 45 and Map 16 Lot 24. Susan seconded. Roll call vote: Susan, yes; Chris, yes; Carole, yes.
- Contract for the work in Town Hall Basement has been signed. Work will begin next week.
- The Planning Board's Public Hearing on Accessory Dwelling Unit language will be this Thursday, Feb 1<sup>st</sup> at 7pm in the lower level of Town Hall.
- The Highway Department has been handing out notices to residents, when applicable, citing the RSA that states it is unlawful for any resident to plow their driveway snow into or across a state/town road. This RSA also states that fines may be applied.
- The Dublin Landfill Post Closure Report has been received and the Select Board has authorized the Town Administrator to sign it.
- The Town's checking account has migrated to a more secure platform to provide more bank security. This has resulted in a one-time interest payment of \$9,906.48 which was deposited to the General Fund.
- The meeting between Avitar, the Department of Revenue Administration and the Select Board has been changed. The new time is February 8, 2024, from 12:30pm to 1:00pm.
- The Trustees of the Trust Funds have submitted the MS-9 and MS-10 reports to the State.
- The Energy Committee will meet again in a couple of weeks and Susan will keep the Board informed.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:32pm. Chris seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Celko

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Carole Monroe (Chair)

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Susan Peters

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Chris Raymond