



Town of Dublin  
Select Board Meeting  
Monday, February 12, 2024

4:30 PM in person and via Zoom

In attendance: Susan Peters, Chris Raymond, Carole Monroe and Maureen Hulslander, Town Clerk/Tax Collector

Select Board reviewed payroll, accounts payable and the correspondence file.

CALL TO ORDER: Carole Monroe called the meeting to order at 4:30pm

**SELECT BOARD'S BUSINESS:**

- 1. Town Clerk/Tax Collector update-**Maureen reviewed the procedure for when the Town receives a not sufficient fund check from a resident and cited a recent situation as an example. She mentioned that if a NSF check is received for Vehicle Registration purposes, that the State also has their process which the Town has no control over. Maureen has recently hired a Deputy and is very pleased with her enthusiasm and willingness to be a team member.
- 2. Building Permit -** signed by the Board
  - Map 16 Lot 40-1143 Main Street
- 3. Franchise Agreement with Charter Communications-** Carole reviewed the proposed agreement with the Board. Competition for cable television services was thought to be a good thing for the Town. Board members modified some wording in the agreement. The agreement will be returned to Charter Communications for their review.
- 4. Transfer Station updates-** Chris made a motion to adopt the Transfer Station Superintendent and Assistant Job Descriptions as amended, removing the CDL requirement. Susan seconded. Roll call vote: Chris, yes. Susan, yes. Carole, yes. The Board authorized Kate to advertise for the superintendent's position. Recycled plastic, tin and aluminum have been baled and stored but not shipped from the facility since 2021. 36 tons of cardboard and 62.5 tons of mixed paper were shipped during 2022 and 2023. Chris is researching the most practical ways of storing/shipping the Town's recyclables. The staff has been handing out pamphlets to educate residents about the facility's policy and fines for the past two weeks. The Board agrees that, effective immediately, fines for failure to comply with the recycling ordinance will be enforced.

5. **Dublin Educational Advisory Committee-** The committee will meet tomorrow evening, February 13<sup>th</sup> at 5:30pm in the basement of Town Hall. All are welcome to attend.
6. **Budget updates-** Carole made a motion to reduce the Legal budget line by \$10,000 (expense) and the Overlay budget line by \$10,000 (revenue) per advice from Avitar. Susan seconded. Roll call vote: Chris, yes. Susan, yes. Carole, yes. Discussion ensued about the Warrant Article for repairing Library windows. The Library Trustees have requested that this warrant be pulled.
7. **Approval of the Meeting Minutes for February 5, 2024-**Susan made a motion to accept the minutes as amended. Carole seconded. Roll call vote: Susan, yes. Chris, abstained. Carole, yes.

**Miscellaneous:**

- Kate will follow up with ConVal School District concerning the Right To Know request that was submitted. Another Right To Know request will be sent concerning communications between Kimberly Saunders and the teacher's union.
- Chris updated the Board on construction progress in Town Hall's basement. Using remaining ARPA funds for flooring was discussed. Chris made a motion to increase the scope of the project to include flooring, not to exceed the balance of ARPA funds, pending the results of an asbestos test. Susan seconded. Roll call vote: Chris, yes. Susan, yes. Carole, yes.
- The Energy Committee will meet tomorrow night, February 13<sup>th</sup>.
- The Planning Board meets this Thursday, Feb 15<sup>th</sup> at 6pm in the basement of Town Hall.
- Kate informed the Board that a bill is being presented to the State which would repeal existing immunity laws for all local officials and open up the potential of lawsuits against cities and towns. The NH Municipal Association is encouraging all officials to speak out against this petition.
- Due to a predicted winter storm, the Budget Committee's Public Hearing has been postponed until Wednesday, February 14<sup>th</sup>.

ADJOURNMENT: There being no further business, Carole made a motion to adjourn the regular meeting at 6:34pm. Chris seconded.

Minutes respectfully submitted by Katherine M. Fuller and Pamela J. Celko

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Carole Monroe (Chair)

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Susan Peters

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Chris Raymond