



Town of Dublin
Select Board Meeting
Tuesday July 21, 2020

Present: Walter Snitko, Carole Monroe, Chris Raymond, Chief Suokko, Chief Vanderbilt, Road Agent Trempe and Kate Fuller

Via Phone: Kevin Doran, Chris Flynn, Georgia Cassimatis and John Morris

Select Board review the correspondence file, payroll and accounts payable

CALL TO ORDER: Chairman, Walter Snitko called the meeting to order at 4:30 PM.

SELECTMAN'S BUSINESS:

1. **Dublin Lake Parking**-The goal of this discussion was to find a solution that will allow safe passage down roads especially during an emergency. A letter was received recommending ditching on West Lake Road so that cars can fit better in the space near the boat launch. In addition to parking problems around the lake; concerns were also voiced around parking at Pumpelly Trail. Kate will inquire if the State is willing to add this trail to their system that accepts reservations. The Chiefs and the Road Agent will decide where parking will be allowed and how many spaces are available.
2. **Fire and Police Department Reports**-The Fire Department is having drills, there are some possible arson issues that they responded to. They have enough PPE and are treating all of the patients as if they are positive for COVID-19. Police department is busy with investigations and the hiring process. They have several applicants and hope to hire soon. Community forum is still in progress; goal is September.
3. **Highway Report**-Grader is repaired and running again. An underlying problem was repaired in the computer systems. Discussion ensued about a paving complaint. Roger reported on a government discount that he is getting on vehicle supplies. Knot weed locations for spraying on Town property were discussed.
4. **Sculpture for the Oval**-Discussion ensued about the finer points of the grant process from the Friends of Public Art. This process will take about three years and residents will have many opportunities for input. Carole Monroe made a motion to sign a letter of

support. Walter Snitko seconds. Roll Call vote: Walter, yes; Chris, no; Carole, yes.
Addendum: This request had been withdrawn for now.

5. **Conservation Commission:** Carole Monroe made a motion to accept the appointments of Jerry Branch and Denise Frankoff to the committee. Seconded by Walter Snitko. Roll call vote: Walter, yes; Chris, yes; Carole, yes.
6. **PSNH Abatement Recommendation-**The Board agreed to support the recommendation from our assessor to deny the abatement.
7. **Town Hall Roof-**A resident raised a concern about the new roof. Building Inspector, Mike Borden has inspected the roof and found that the work is being done correctly.
8. **Loan Agreement for Broadband-**The Board signed the final part of the Bond paperwork and the interest is lower than anticipated.
9. **Professional Services Agreement for Broadband-**A resident raised concern about a member of the Select Board serving as the Project Manager. The Board discussed that there is precedent for this and that Carole is uniquely qualified for this position. Discussion ensued about conflict of interest and it was decided that there is no conflict. The compensation to be reimbursed by Consolidated Communication is not to exceed \$18,000 for the project. Walter Snitko made a motion to authorize Carole to accept the position seconded by Chris Raymond. Roll call vote: Walter, yes; Chris, yes Carole abstained.
10. **Review of Audit Report-**Reviewed by Board, the only significant finding was an over exposure in accruals; the Board was already working on a solution to this.
11. **Deed Notice Report-**The Board reviewed the report.
12. **Website-Report of Meeting-**Carole reported on the Zoom meeting with CivicCMS/CivicPlus. Carole Monroe made a motion to move forward with company to create a new website as they work exclusively with municipalities. Chris Raymond seconded. Roll call vote: Walter, yes; Chris, yes; Carole, yes.
13. **Approval of Minutes-**July 7, 2020. Chris Raymond made a motion to accept the minutes Carole seconded. Roll call vote: Walter, yes; Chris, yes; Carole, yes.
14. **Building Permits signed by Board:**
 - Map 20 Lot 19-97 East Shore Road

- Map 14 Lot 17-67 Craig Road
- Map 5 Lot 69-614 Old Marlborough Road

15. **PA-28 Inventory of Taxable Inventory Form**-signed by Board

16. **PA-16 Application for Reimbursement for Federal and State Forest Land**-signed by Board

17. **Report from Department of Revenue Administration regarding Credit and Exemption Audit**-Reviewed by Board; recommendations will be implemented.

18. **Timber Warrant signed by Board**

- 18-127-03-T part 1 and 2 Map 5 Lot 11

19. **Purchase orders**-signed by Board

- #835-Batteries for Emergency Radios-Fire Department
- #836-Emergency Lights for Vehicles-Fire Department

20. **Budget Committee report**-Walter reported on the 2nd Quarter meeting-Some department coding will be refined in response to a question about insurance. Discussion ensued about the Monument and it's needed repairs. The Budget Committee asked that next year Repair and Maintenance of vehicles be divided out.

21. **Recycling Committee**-Leo Plante has requested membership on the recycling committee. It was recommended that he contact Tom Kennedy and the Chairperson of the Recycling committee; Jane Holmes. Discussion ensued about the process to get committee members on to committees; it is by recommendation of the committee.

22. **Conservation Commission Report**-Carole Monroe reported that a discussion had taken place about the dam; The DES will be inspecting and think that the water should flow freely. Fish and game said there are no fish that they are concerned about in the dam area. Carole also reported that the Conservation Commission did not have any authority over Mud Pond.

MOTION TO ADJOURN:

A motion was made by Carole Monroe and seconded by Walter Snitko to adjourn the meeting at 7:23 PM. Roll call vote: Walter, yes; Chris, yes; Carole, yes.

Minutes respectfully submitted by Kate Fuller

Walter Snitko

Chris Raymond

Carole Monroe